

New Student Enrollment Checklist  
Student Success and Retention Programs  
South Carolina State University

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If you intend to enroll at SC State University, please do the following:

- Complete and return your Intent to Enroll Form within **five (5) days**, with your declared Major from the included SC State Colleges and Majors Sheet to receive a class schedule  
*Fax to:* 803-533-3724 -- *Hand-Deliver:* 115 Moss Hall -- *Questions Call - (803) 536-7142 (8:30am -5:00pm)*  
*Mail to:* P O Box 7013, South Carolina State University, 300 College Street, NE, Orangeburg, SC 29117-0001
- Pay the **non-refundable enrollment fee of \$160 immediately**. You can pay by phone call (803) 536-8546 or visit the **CASHIER'S OFFICE, Crawford-Zimmerman Complex, Suite #108. No Personal Check Accepted**
- Complete your Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Remember to list SC State University School Code 003446 on your application. Make sure you electronically sign your FAFSA and use the IRS Data Retrieval to report Federal Tax information. Complete and return any documentation requested by the Financial Aid Office within 14 days of the request.
- Mail or Hand-Deliver your Final Official Transcript (s) in a Sealed Envelope  
**ADMISSIONS, RECRUITMENT and SCHOLARSHIPS (803) 536-7186**  
*Hand-Deliver:* Crawford-Zimmerman Complex, Suite 107  
*Mail to:* P O Box 7127, South Carolina State University, 300 College Street, NE, Orangeburg, SC 29117-0001
- Health and Immunization Records  
**BROOKS HEALTH CENTER - (803) 536 -7053**  
*Fax to:* 803-533-3747,  
*Mail to:* P O Box 7178, South Carolina State University, 300 College Street, NE, Orangeburg, SC 29117-0001
- Mandatory Health Insurance  
Students are required to enroll/waive health insurance on line for each semester of attendance at [www.studentinsurance.com](http://www.studentinsurance.com)
- Housing Application  
**RESIDENCE LIFE and HOUSING - (803) 536-8560**  
*Hand-Deliver:* Old Crawford Engineering Building, 1<sup>st</sup> floor, Fax to: 803-516-4742  
*Mail to:* P O Box 7385, South Carolina State University, 300 College Street, NE, Orangeburg, SC 29117-0001
- Obtain your username and password in Bulldog Connection  
Go to [www.scsu.edu](http://www.scsu.edu), click on Current Students, select Bulldog Connection, and follow the instructions to obtain a username and password. For help Accessing Bulldog Connection select, Click here for Bulldog Connection Instructions. For assistance call - (803) 536-8111  
*Crawford-Zimmerman Complex, Suite # 228A*
- Review your Financial Aid Award Detail in Bulldog Connection  
**FINANCIAL AID OFFICE - (803) 536-7042**  
*Crawford-Zimmerman Complex, Suite 151*
- If you are a Veteran, or receiving Veteran benefits, please contact the Office of Veteran's Affairs  
**VETERAN'S AFFAIRS – (803)536-8405**  
*Moss Hall Room 203*
- Review your Student Account at My Account in Bulldog Connection  
**ACCOUNTS RECEIVABLE/ASSESSMENT - (803) 536-8991**  
*Crawford-Zimmerman Complex, Suite 262*
- Full payment of tuition and fees must be satisfied by the **University's deadline**. Please review your Bulldog Connection account to review your balance, or complete the Tuition Payment Plan for scheduled payments. **No Personal Check Accepted**
- YOU MUST** Validate your Enrollment in Bulldog Connection by the **University's deadline.**

# Intent to Enroll Form

## Welcome!

Congratulations on your admission to SC State University! We look forward to welcoming you to the university community and seeing you on campus.

If you are admitted for Spring 2017 and have decided to attend SC State, please let us know that you are coming by completing the [Intent to Enroll Form](#) and paying the \$160 enrollment deposit. Here are few things to remember before logging in to our secure site:

- You should have received an acceptance letter with information that provides detailed instructions on how to enroll after your decision is made. Please read this information carefully.
- Make sure you set-up your computer account. To do so, you will need your 9-digit University number (or Banner ID), which is included in your acceptance letter. To set-up your account, go to <https://luminis422.scsu.edu/cp/home/displaylogin>.
- If you are a fall freshman or transfer student, you will need to pay the \$160 enrollment deposit to hold your place in the class. This deposit will be credited toward your first semester expenses. Please note that enrollment deposits are non-refundable.
- Please note that you have an option to pay your deposit by cashier's check, money order, or by calling the Cashier's Office 803-536-8546 or 803-536-8529 to make a payment with a credit card.
- If you need to reserve housing, you must complete the housing application/contract through the Residence Life and Housing website at <http://www.scsu.edu/housing.cfm>.

Additional information about the enrollment process, including an enrollment checklist, orientation, and other university resources can be found on the accepted students' page at <http://www.scsu.edu/admissions/acceptedstudents.aspx>.

If you have decided to attend SC State at a later date, please contact the Office of Admissions, Recruitment and Scholarships at 803-536-7186.

If you do not plan to attend SC State, you can let us know by logging in and completing the [Intent to Enroll Form](#).

Questions? Please contact us!

Accepted Student Day and Orientation  
Student Success and Retention Programs  
803-536-7142

General Information and Questions  
Office of Admissions, Recruitment and Scholarships  
803-536-7186