CALL TO ORDER:

Chairman Jonathan N. Pinson called the meeting to order at 9:25 A.M. The public notice was read. The agenda (Attachment 1) and supporting materials (Attachment 2) were previously circulated to the members, media and interested persons. Trustee Corbitt delivered the Invocation. The roll was called and the following persons were present:

Members Present: Chairman Jonathan N. Pinson, Vice Chairman John H. Corbitt, Secretary Robert M. Nance, Trustees Mrs. Linda Edwards-Duncan, General Walter F. Johnson, III, Dr. Gail Joyner-Fleming, Ms. Patricia B. Lott, Mr. Matthew T. Richardson, Dr. Walter L. Tobin, Mr. Robert L. Waldrep, Jr., and Mr. Maurice G. Washington.

Ex-Officio/Administrators: Ex-Officio: Mr. Anthony Beckett, Dr. M. Evelyn Fields, Mr. Nathaniel Howard, Mrs. Kay Snider, Mr. Charlton “Chuck” L. Whipple, Trustee Emeritus Dr. James A. Boykin / Administrators: President Dr. George E. Cooper, Chief of Staff and General Counsel Atty. Edwin D. Givens, Executive Director to the Board Ms. Joyce Green, Vice President for Institutional Advancement Mr. Anthony Holloman, Vice President for Academic Affairs Dr. Joyce Blackwell, Vice President for Research, Economic Development and Public Service Dr. G. Dale Wesson, Vice President for Student Affairs Dr. Charles N. Smith, Vice President for Institutional Effectiveness Dr. Rita J. Teal, Athletics Director Mrs. Charlene Johnson, Vice President for Finance, Facilities and MIS Mr. John Smalls, Assistant Director of Marketing Ms. Tameka Kenan for Mrs. Erica Taylor, Executive Assistant to the President Mrs. Shondra Abraham and Administrative Assistant to the Board Ms. Eartha Mosley.


OPEN SESSION:

Adoption of Agenda

Chairman Pinson called for adoption of the agenda. Trustee Corbitt moved, seconded by Trustee Edwards-Duncan, to adopt the agenda. Vote: unanimously approved.

Approval of Minutes

Chairman Pinson asked if there were any corrections to the February 17, 2010 minutes. None being stated, he asked for a motion to adopt the minutes. Trustee Lott moved, seconded by Trustee Edwards-Duncan, that they accept the minutes as printed. Vote: unanimously approved.
**Chairman’s Report**

Chairman Pinson indicated that they are finalizing plans for the Board Retreat to be held in Greenville on June 2-4, 2011. He briefly highlighted some of the things planned.

Chairman Pinson recognized Trustee Emeritus Dr. James Boykin. Trustee Boykin indicated his desire to help move the University forward and indicated that he would make other future visits as well. Chairman Pinson thanked Trustee Boykin for his continued passion and support of the University.

Chairman Pinson welcomed Governor Haley’s newly appointed Trustee, General Walter Johnson. Trustee Johnson shared information about himself and his career. He expressed delight in joining SC State’s Board of Trustees. Chairman Pinson indicated that he is honored to have him on the Board and looks forward to Trustee Johnson’s insight and wisdom as the Board continues to move SC State forward.

**President’s Report**

Chairman Pinson called on President Cooper to present his report. A copy of President Cooper’s report was discussed and is attached (Attachment 3).

Additionally, Dr. Teal provided an update on the University’s Strategic Plan. She expressed that the goals are not specific to any division but rather for the entire University to make sure that everyone works together and appropriately in order for SC State to be a successful University and to see that the goals are accomplished through the five-year period and beyond. Dr. Teal requested that if the Trustees had any revisions to the goals to let her know as soon as possible. Several questions were raised and addressed. Trustee Tobin recommended including alumni. Dr. Teal assured him that alumni would be included. Trustee Lott suggested adding faculty, community, alumni and students to the list of the Strategic Planning Committee members.

A discussion ensued about strengthening the General Education Curriculum (GEC) in the context of retention. Dr. Stephanie Steplight-Johnson, GEC Review Committee Co-Chair, shared a brief status report of the Review Committee. Dr. Johnson assured the Trustees that they are looking at peer institutions. Trustee Joyner-Fleming recommended that the Committee contact CHE to obtain the list of courses that have been already approved and aligned across the state from the technical college curriculum to four-year institutions.

**Standing Ad Hoc Committee Reports - Action Items**

**Academic Affairs and Faculty-Liaison Committee**

- **Graduates for May 2011 Commencement**

Trustee Corbitt indicated that the Committee accepted the list of graduates for 2011 and recommends them to the full Board for approval.

*Trustee Corbitt moved, seconded by Trustee Edwards-Duncan, to accept the list of graduates for 2011. Vote: unanimously approved.*

- **2010-2011 Tenure and Promotion Candidates**
Trustee Corbitt indicated that the Committee accepted the recommendations on Tenure and Promotion. He recommended that the Trustees get more information on how this affects the budget and what other schools are doing about tenure and promotion. He indicated that he would ask the Academic Affairs Committee to provide more information as well as information on post-tenure in the coming months. For the present time, Trustee Corbitt stated that the Committee recommends that the full Board accept the administration’s recommendations for promotion and tenure.

Trustee Corbitt moved, seconded by Trustee Edwards-Duncan, to accept the recommendations. Trustee Waldrep asked for clarification on the motion. Trustee Corbitt explained that he made the motion for the Board to accept the recommendations. He also explained that the Board will get more information on this concept in the future. Trustee Tobin asked if Trustee Corbitt meant that the Board should look at it from a policy standpoint. Trustee Corbitt indicated yes. There were no other questions. Chairman Pinson called for the vote. Vote: unanimously approved.

- Request to Lift Moratorium on Tenure

Trustee Corbitt stated that the Committee recommends lifting the Moratorium on Tenure with some reservations.

Trustee Corbitt moved, seconded by Trustee Washington, to lift the Moratorium on Tenure for one year. A lengthy discussion followed. Trustee Washington shared data relative to SC State’s percentage of tenured and non-tenured faculty (Attachment 4). Trustees Corbitt and Washington agreed to table the motion for further discussion until the September Board meeting, Trustees Edwards-Duncan and Waldrep seconded. Motion carried by a majority of the vote, 8 to 3. This matter is carried over for further discussion at the September Board meeting. The administration will review and clarify the current policy and present it to the Board in September. The Trustees granted Dr. Blackwell authority to continue hiring faculty in tenure track positions.

Budget, Audit, Facilities and Grounds Committee

Trustee Nance presented the following items for approval.

- 2011 Audit Plan

Trustee Nance indicated that the Internal Audit Plan for 2011 was discussed and approved at the Committee meeting. Ms. Evelyn Anderson stated that the Annual Audit Plan is based on a calendar year, January 1 – December 31. She indicated that a Resolution of Audit Findings- Receivables Consultation (Elliott Davis, LLC) was added to the plan per the Committee’s request. Ms. Anderson indicated that depending on priorities that may come from the Board, some of the items on the plan may not be completed this year but her goal is to complete at least 90% of them. Trustees Tobin, Richardson and Waldrep expressed concern about staffing needs in the Auditor’s Office. Trustee Nance requested that staffing be addressed in Executive Session. Chairman Pinson agreed.

Trustee Richardson moved, seconded by Trustee Nance, to approve the 2011 Audit Plan. Chairman Pinson called for questions. There were no questions. Vote: unanimously approved.

- 5% Tuition Increase Auxiliary Enterprises Fee
- Student Housing Rental Reduction
• **1.6 % Food Service Increase**

• **$80 Fee for Department of Education**

Trustee Nance indicated that at the last Committee meeting, the 2011-12 proposed budget was presented. He called on Mr. John Smalls for further review and discussion on the budget. Mr. Smalls discussed the draft budget (2012 E&G Forecast) line by line. He explained that the draft is for information to allow for further discussion and/or input before the final budget is presented at the June Retreat which is when the Board will approve the 2012 Budget. Mr. Smalls indicated that they are requesting that the Board approve the tuition increase today. Mr. Beckett expressed concern about raising tuition without providing any additional services. Trustee Richardson suggested looking at a 3% increase instead of 5%. Mr. Smalls expressed the importance of building a surplus; part of the increase will help build a surplus. Trustee Joyner-Fleming expressed concern about the enrollment of 4,500 students. Trustee Washington suggested the approach of looking at the proposed revenues and the end of the year projected revenues through June to reduce the cumulative increase in revenues. He suggested looking at additional administrative cuts to offset the 5% burden on the students. Trustee Washington suggested revisiting the possibility of cutting the two nonrevenue producing athletic programs which will have an immediate impact on the budget’s bottom line. He recommended reducing the proposed revenue budget for next year and forcing the expenditure to align itself with the revenue; thus, there may not be a need for a tuition increase at all. Trustee Washington explained it can be done by making tough decisions such as cutting personnel and reducing administrative salaries. He expressed concern about the reduction in Gifts, Donations and Contribution going from $2M to $500,000. Dr. Evelyn Fields expressed concern about reaching the enrollment goal as well as the issue of increased spending while revenue continues decreasing. After much discussion, Mr. Smalls continued his presentation of the proposed budget. Trustee Joyner-Fleming once again requested the organizational chart of what personnel was and what it is now. President Cooper explained that there is an organizational chart of all personnel; however, due to the confidential information it contains, the document could not be disbursed. Instead, the document will be made available so Trustees can review it. President Cooper explained that the proposed budget does not contain a reduction in force. Instead, they are targeting retired, TERI personnel and faculty. Some transfers will be made. The number of part-time and adjunct faculty members will be reduced and some personnel’s salaries will be shifted from the E&G budget to the Auxiliary budget where they are more appropriate. President Cooper indicated that this has allowed them to generate a $2M plus savings in salaries for this year that will occur next year. If additional staff is cut, a Reduction in Force would have to be considered. If any more is taken from this budget, it will come from students’ services and further reductions in the personnel budget. Chairman Pinson indicated that SC State has been damaged; SC State is in the midst of a budget cuts, but in order to run SC State as a business, we will have to raise some fees every year until we can get back to a level of raising the money that was taken away by appropriation cuts. We have to pivot from where we are to move forward so we have to get out and start building relationships and develop a master development plan to move SC State forward. We are in a very competitive environment. We have to start raising money and investing it in the academy to make it competitive. There is a much broader picture; we have to look at where we are today and make some decisions and also start making decisions that will lead us in the future so SC State can have a sustainable level of tuition and investments to help move students forward. We may have to level SC State out with an enrollment of 4,000 students, balance the budget and start building a reserve. You have to invest in the infrastructure before you can go to the next level. Trustee Lott expressed concern about where we are in terms of student enrollment for the fall. Dr. Charles Smith replied that we currently have 2,466 students that have completed the application/admission process. Chairman Pinson encouraged everyone to find 10 students to come to SC State. A handout showing the comparison of Tuition and Fees for FY 2011-12 at an increase of 5%, 4.5%, 4% and 3.5% was distributed (Attachment 5).
Trustee Richardson moved to accept the student housing rental reduction of $250 per semester for all residence halls except Hugine Suites and Queens Village; the 1.6% Food Service increase; the $80 fee for the Department of Education, but not the tuition increase because it did not have to be finalized until June but he thinks they ought to be asking for less than 5%. Mr. Beckett requested that if there was going to be an increase or decrease that the decision be made today being cognizant of the fact that students go home next week and they need to know what they will pay before they leave. Trustee Richardson amended his motion accordingly. He moved that the Board accept a 4% tuition increase, the student housing cost reduction of $250 per semester for all residence halls except Hugine Suites and Queens Village; the 1.6% Food Service increase; and the $80 fee for the Department of Education for those students majoring in the Department of Education. Trustee Waldrep seconded the motion. Chairman Pinson called for questions. There was some additional discussion. Chairman Pinson called for the vote. Motion carried by a majority of the vote, 9 to 1 and 1 abstention.

Trustee Washington moved, seconded by Trustee Joyner-Fleming, that the expenditure forecast (Salaries, Wages, Benefits and other Operations) be reduced by $2M. There was some discussion. Trustee Washington modified his motion. He moved to instruct the administration to bring back a reduction in expenditures of $2M and $1M with a reduction in administrative costs. He wants to see what expenditures would look like on a $2M cut versus a $1M cut. Trustee Richardson moved, seconded by Trustee Waldrep, to table that motion. There was some additional discussion. Chairman Pinson called for the vote to table the motion. The motion carried by a majority of the vote, 9 to 2.

Trustee Richardson moved, seconded by Trustee Waldrep, to carry over any discussion of the By-Laws review to the next meeting. A brief discussion followed. Chairman Pinson called for questions. There were no questions. Vote: unanimously approved.

Going forward, Trustee Tobin suggested that the Board consider having a committee of the entire Board, rather than individual committee members coming in and having to explain. We should have committee meetings; everyone should be there and we should spend that whole day vetting everything that we need to vet so when we come to our Board meeting, we simply approve. Chairman Pinson agreed.

Trustee Corbitt briefly discussed a possible tuition increase for Felton Laboratory School. President Cooper indicated that if there was no tuition increase for Felton that there would be an additional $100,000 burden on the E&G budget. Trustee Lott requested having a conference call for the Committee to discuss this matter. Chairman Pinson agreed.

EXECUTIVE SESSION:

Trustee Richardson moved, seconded by Trustee Nance, to go into executive session to discuss contractual and personnel issues. Vote: unanimously approved. The Boardroom was cleared and the Board went into executive session.

OPEN SESSION RECONVENED:

Chairman Pinson indicated that while the Board was in executive session no votes or actions were taken.
ADJOURNMENT:
Trustee Corbitt moved, seconded by Trustee Tobin, to adjourn the meeting. The vote was taken, unanimously approved and carried. Chairman Pinson declared the meeting adjourned at 2:33 P.M.

All referenced attachments are made a permanent part of these minutes.

Respectfully submitted,

[Signature]
Robert M. Nance
Secretary of the Board of Trustees

[Signature]
Chrystel Rogers
Recorder

Attachments:
1 - Agenda
2 - Supporting Materials
3 - President’s Report to the Board of Trustees dated April 28, 2011
4 - Trustee Washington’s handout - percentages of SC State’s tenured and non-tenured faculty
5 – SC State Comparison of Tuition and Fees Between FY 2011-2012