CALL TO ORDER / OPEN SESSION:

Interim Chairman Mr. Robert Waldrep called the meeting to order at 9:00 a.m. The public notice was read. The agenda (Attachment 1) and the minutes (Attachment 2) were previously circulated to the members. Trustee John Corbitt extended the invocation. The roll was called.

Trustees present: Mrs. Pearl Ascue, Dr. John Corbitt, Mr. Katon Dawson, Mrs. Linda Edwards Duncan, Mr. Anthony Grant, Mr. Ronald Henegan, Dr. Gail Joyner-Fleming, Ms. Patricia Lott, Mr. Robert Nance, Dr. Dennis Nielsen, Mrs. Cathy Novinger and Mr. Robert Waldrep.

Ex-officio members present: Mr. Akeen Brown, Ms. Vernell Brown, Dr. Thomas Cassidy, Dr. Jesse Kinard and Mrs. Kay Snider.

Administrators present: President Mr. Thomas Elzey; General Counsel Mr. Craig Burgess; Vice President for Academic Affairs Dr. W. Franklin Evans; Assistant Vice President for Finance and Management Mr. Eric Eaton; Vice President of Administration Dr. Rita Teal; Athletics Director Mrs. Charlene Johnson; Interim Assistant Vice President of Student Affairs Dr. Tamara Hughes; Vice President for Research, Economic Development and 1890 Programs Mr. Delbert Foster; Vice President for External Affairs & Communications Mrs. Sonya Bennett; Vice President for Institutional Advancement Ms. Sunya Young; Executive Assistant to the President Mrs. Shondra Abraham and Administrative Coordinator to the Board and Recorder Mrs. Eartha Mosley.

Media: The Times and Democrat Reporter Mrs. Dale Linder-Altman.

Interim Chair asked each Trustee to give a two minutes introduction.

ADOPTION OF AGENDA

The Interim Chairman asked for a motion to approve the agenda. The motion was made by Trustee Henegan and seconded by Trustee Novinger. Discussion: Trustee Corbitt stated that there was no vacancy for an election of vice-chairman. Trustee Joyner-Fleming indicated that the Board’s bylaws are silent in reference to vacancy of the chairman; therefore, the Board is directed to Robert’s Rule of Order. After some discussion, Trustee Grant motioned to go into Executive Session to seek Legal Counsel; the motion was seconded by Trustee Nance and unanimously approved.
OPEN SESSION RECONVENED

Chairman Waldrep stated that no actions or votes were taken during Executive Session. He asked if there was a motion. Trustee Corbitt moved to adopt the agenda with the exception of the Election of Vice-Chairman; it was seconded by Trustee Dawson. Vote: unanimously approved.

APPROVAL OF MINUTES

Chairman Waldrep asked for a motion to approve the minutes. Trustee Corbitt motioned to approve the minutes as printed with the necessary corrections; it was seconded by Trustee Dawson. Vote: unanimously approved.

CHAIRMAN’S REPORT

Chair Waldrep thanked the trustees for their attendance at the Fall Convocation Program. He reminded them of the upcoming events: November 9th Homecoming and December 14th Commencement. He asked Trustee Lott to give a briefing on goals for the Board of Trustees. Trustee Lott proceeded by stating that she and Trustee Joyner-Fleming took on the task. Discussions were held at the 2012 Board Retreat in Greenville, SC. The Trustees formulated a list of goals and from the list the following two were selected: a) Expand and Increase University Resources to Ensure Fiscal Viability and Growth, and b) Promote and Sustain a Student-Centered Environment. Handouts of the goals were distributed. (Attachment 3)

PRESIDENT’S REPORT

The following items were highlighted in the President’s Report:

President Elzey appeared on Fox News Channel’s “American’s News Headquarters,” a national weekend news program. The story featured the vision the President has for SC State students and also what universities, particularly HBCU, are doing to help minority students go to college.

The President shared that the University is updating its website, working hard to address enrollment, and increasing fundraising. There was also discussion on the LAC Audit and working to address SACS issues.

The University just completed a financial aid audit assessment. A Cyber Lab Security Partnership is being developed with Claflin University. SC State will house the laboratory and Claflin will serve as the fiscal agent. Dr. Evans is making certain that we have a role in the program.

President Elzey is working with Dr. Teal to update the Strategic Plan. There are plans to formulate search committees for key positions in administration. The faculty was encouraged to complete the Faculty Handbook.

Trustee Grant asked that someone from Campus Security give a briefing on security at the next Board meeting.

BYLAWS UPDATE

Trustee Corbitt conveyed that the bylaws committee is working diligently to complete their recommendations. They are currently meeting to make certain the language is appropriate and clear in the following areas: Election of Officers, Duties of the Trustees, and Duties of The President.
COMMITTEE ACTION ITEMS

Academic Affairs and Faculty Liaison Committee

Trustee Joyner-Fleming reported that the Academic Affairs and Faculty Liaison Committee voted to recommend the Higher Education Concentration Option for approval.

_Teacher Nielsen moved, and it was seconded by Trustee Corbitt to approve the Higher Education Concentration Option. Vote: unanimously approved._

Trustee Joyner-Fleming reported that the Academic Affairs and Faculty Liaison Committee voted to recommend the Master of Science in Bioengineering Science for approval.

_Teacher Corbitt moved, and it was seconded by Trustee Duncan to approve the Master of Science in Bioengineering Science. Vote: unanimously approved._

Trustee Joyner-Fleming reported that the Academic Affairs and Faculty Liaison Committee voted to recommend the Electronic Transcript Fees for approval.

_Teacher Grant moved, and it was seconded by Trustee Nance to approve the Electronic Transcript Fees. Vote: unanimously approved._

Administration, Athletics and Student Affairs Committee

Trustee Henegan reported that the Administration, Athletics and Student Affairs Committee voted to recommend the Press Box Naming Rights in honor of William P. (Bill) Hamilton for approval.

_Teacher Grant moved, and it was seconded by Trustee Joyner-Fleming to approve the Press Box Naming Rights in honor of William P. (Bill) Hamilton. Vote: unanimously approved._

Trustee Henegan reported that the Administration, Athletics and Student Affairs Committee voted to recommend the Clemson University Football Contract for 2014 for approval.

_Teacher Joyner-Fleming moved, and it was seconded by Trustee Nielsen to approve the Clemson University Football Contract for 2014. Vote: unanimously approved._

Budget, Facilities and Grounds Committee

Trustee Dawson reported that the Budget, Facilities and Grounds Committee voted to recommend the FY 2013-2014 Annual Budget for approval.

_Teacher Dawson moved, and it was seconded by Trustee Novinger to approve the FY 2013-2014 Annual Budget. Vote: unanimously approved._

Trustee Dawson reported that the Budget, Facilities and Grounds Committee voted to recommend the HEEAPA Small Purchase Policy for approval.

_Teacher Dawson moved, and it was seconded by Trustee Grant to approve the HEEAPA Small Purchase Policy. Vote: unanimously approved._

Executive Committee
Chairman Waldrep reported that the Executive Committee voted to recommend BDO as the External Auditor for WSSB Radio Station for approval.

*Trustee Corbitt moved, and it was seconded by Trustee Duncan to approve BDO as the External Auditor for WSSB Radio Station. Vote: unanimously approved.*

Chairman Waldrep reported that the Executive Committee is recommending for approval the University's Proposed Organizational Chart for approval.

*Chairman Waldrep moved, and it was seconded by Trustee Henegan to approve the University's Proposed Organizational Chart. Vote: unanimously approved.*

Mr. Akeem Brown stated that at a SGA Senate Meeting, he was asked to commend and thank President Elzey on a job well done on behalf of the student body.

Chairman Waldrep proceeded to announce that a Call Board of Trustees Meeting will be held on Monday, October 14, 2013 at 10:00 a.m., Lowman Hall Boardroom for the purpose of electing officers.

**EXECUTIVE SESSION**

*The Chairman motioned to go into Executive Session to discuss a personnel matter, and it was seconded by Trustee Duncan. Vote: unanimously approved.*

**OPEN SESSION RECONVENED**

*Trustee Corbitt motioned for the Board to come out of Executive Session, and it was seconded by Trustee Henegan. Vote: unanimously approved.* The Chair stated no actions or votes were taken in Executive Session.

*Trustee Corbitt motioned to adjourn the meeting, and it was seconded by Trustee Joyner-Fleming. Vote: unanimously approved.*

The meeting adjourned at 1:58pm.

Respectfully submitted,

[Signature]

Linda Edwards Duncan
Secretary

Eartha Mosley
Recorder

**Attachments**

1 - Agenda
2 - Minutes
3 - 2012-2013 SC State University Board of Trustees Goals and Objectives