CALL TO ORDER / OPEN SESSION:

Chairman William Small called the meeting to order at 9:06am. The public notice was read. The agenda (Attachment 1) and the minutes (Attachment 2) were previously circulated to the members. The invocation was extended by Dr. John Corbitt. The roll was called.

Trustees present: Dr. William Small, Mr. Robert Waldrep, Mrs. Linda Edwards Duncan, Mrs. Pearl Ascue, Dr. John Corbitt, Mr. Katon Dawson, Mr. Anthony Grant, Mr. Ronald Henegan, Dr. Gail Joyner-Fleming, Ms. Patricia Lott, Mr. Robert Nance, Dr. Dennis Nielson and Mrs. Cathy Novinger.

Ex-Officio Members present: Mr. Akeem Brown, Ms. Vernell Brown, Dr. Thomas Cassidy and Mrs. Kay Snider.

Administrators present: President Mr. Thomas Elzey; General Counsel Mr. Craig Burgess; Interim Provost Dr. W. Franklin Evans; Interim Director of Institutional Effectiveness Dr. Rita Teal; Athletics Director Mrs. Charlene Johnson; Interim Assistant Vice President of Student Affairs Dr. Tamara Hughes; Vice President for Research, Economic Development and 1890 Programs Mr. Delbert Foster; Vice President for External Affairs & Communications Mrs. Sonya Bennett-Bellamy; Vice President for Institutional Advancement Ms. Sunya Young; Interim Vice President for Admissions and Director of Institutional Research Mrs. Betty Boatwright; Executive Assistant to the President Mrs. Shondra Abraham and Administrative Coordinator to the Board and Recorder Mrs. Eartha Mosley.

Media: The Times and Democrat Reporter Mrs. Dale Linder-Altman.

ADOPTION OF AGENDA

The Chairman asked for adoption of the agenda. Trustee John Corbitt motioned to adopt the agenda, seconded by Trustee Gail Joyner-Fleming to adopt the agenda. Vote: unanimously approved.

PRESENTATION FROM SAVANNAH RIVER REMEDIATION

Mr. Kenneth Rueter, Savannah River’s President and Project Manager, presented Chairman Small and President Elzey with a check for $10,000 for Nuclear Engineering Program scholarships. Savannah River’s Director of Public Relations, Mr. Dean Campbell and Ms. Lessie Price, Director of Governmental Affairs, accompanied Mr. Rueter. Mr. Rueter thanked the institution for its relationship and stated this is a great investment into the company and the future industry. He has special ties to the institution because a former
nuclear engineering student, Elijah Brown, who he met at one of their sites and who was close friends with his sons. Mr. Brown received a full scholarship to a school in Kentucky and is benefiting from SC State. Dr. Elzey thanked him for the check and for supporting the students at SC State. He shared that the Engineering Accreditation Commission of ABET reviewed the Nuclear Engineering program two weeks ago and concluded that there were no deficiencies, no weaknesses and no concerns.

**APPROVAL OF MINUTES**

*The Chairman asked for approval of the minutes for October 3rd and October 14th. Trustee Anthony Grant moved, seconded by Trustee Linda Duncan to approve the minutes. Vote: unanimously approved.*

**CHAIRMAN’S REPORT**

Chairman Small expressed his gratitude and the vote of confidence in the Board electing him as chairman of the Board. He acknowledged Akeem Brown for being accepted to William and Mary Law School. He also thanked Ms. Mosley for her extra efforts during the conference playoff games and Mrs. Charlene Johnson for negotiating to get the game on our home field.

Chairman Smalls shared that the Board’s office is presently working on a few projects to include exploring software to allow the board to work more effectively, placing the University’s seal on the podium and wall in the boardroom, and securing artwork to adorn the boardroom. The proclamation from Jasper County matted, re-framed and hung in the boardroom.

With assistance from Mrs. Bellamy on getting some media coverage, the chairman expressed his concern regarding the image portrayed of the University. He provided articles to the Post and Courier, T and D and the Collegian newspapers as an individual and part of the community.

The Chairman also stated that President Elzey and he attended a meeting with SACS President, Dr. Belle Wheelan, in Atlanta, GA. While traveling they discussed the importance of getting appropriate publication for the trustees which speaks to challenges the University faces.

He thanked Trustees Corbitt and Henegan and others for their participation during homecoming activities. He also thanked Trustee Grant for organizing a meeting with Mr. William “Bill” Cosby. Trustees Grant and Dawson were also present for the meeting. Mr. Cosby has agreed to speak at the University for a future commencement. Trustee Grant thanked President Elzey, Mrs. Shondra Abraham and Ms. Sunya Young for their assistance in coordinating the meeting with Mr. Cosby.

Lastly, there is a need for institutional training for the board, not only training for the board but cross constituents training in order to get beyond the idea that it is the other person’s problem.

**PRESIDENT’S REPORT (Attachment 3)**

*The following items were highlighted in the President’s Report:*
President Elzey stated that time is of essence for the Board to demonstrate to SACS that the University is addressing the issues raised by SACS in June 2013. He and Trustee Waldrep discussed contacting the Association of Governing Boards (AGB) in regards to consulting services but this idea was placed on hold until the board’s elections. In the meeting with Dr. Wheelan, she stated “it is not so much as what we say we are going to do but what has been done.”

SC State University is focusing on fundamentals to include financial creditability, increase in enrollment, and increase in fundraising. The University is operating under the Strategic Plan 2011-2016 document. A committee will be charged with reviewing the plan to make some possible modifications that would identify where we are currently and where we want to be in the future. The recommended modifications from the present administration will be included and presented at the 2014 Board’s retreat.

A search for a provost is underway; a committee has been charged with selecting a provost but no date or timeline was provided. The committee was asked to move as swiftly as possible so that the provost would have input into the Strategic Planning modifications process.

Emphasis and resources have been placed in Enrollment Management. Mr. Justin Pearson was hired as the new Director of Admissions and Ms. Charlotte Sorg was hired as the Director of Financial Aid. The President introduced the new hires to the Board. The Chairman welcomed them and thanked them for the magnitude of their work toward the success of the University.

Trustee Dawson requested the date of the 2014 Board Retreat. He also asked if the Board could review 2011-2016 Strategic Plan as soon as possible. Trustee Dawson asked to review the resumes of the new directors. President Elzey indicated he would issue a press release and have the announcement placed on the web regarding the new hires. A request was made to see a demonstration of the “recruitment pitch” presented during the recruitment of new students.

President Elzey summarized his visit with the Engineering Accreditation Commission of ABET. The team reviewed the Nuclear Engineering program and a statement was issued stating that there were no deficiencies, no weaknesses and no concerns. He stated that this is a template of what the University wants to do as we move forward in changing the other technology programs to become full engineering programs. This is part of the overall plan that Dr. Kenneth Lewis has developed for the University’s engineering programs.

In November the President attended a meeting with Governor Haley to discuss how she plans to move forward with the Accountability Based Funding for colleges in South Carolina. She would like to coordinate her Accountability Based Funding approach with Economic Development which includes student graduation, how successful students are in obtaining jobs, and how successful the institution is in helping students obtain jobs. The governor wants to also move forward with merit based funding. The governor’s approach is to have the Commission on Higher Education take the lead in developing how the concept can be incorporated into a resolution to be introduced to the legislators.

Trustee Grant asked for clarification on VP for Finance search. President Elzey shared that a search is being conducted and the individual will be announced before the holidays.

**RUN, HIDE AND FIGHT REPORT** *(Attachment 4)*
Chief Clarkson gave a brief summary on the active shooter drill. The drill was phase I of Run, Hide and Fight. The purpose of the testing was to identify any faults in the communication system, weather email blast, E2 campus alert or mass communication as well as to see the responses of faculty, staff and students. The drill began with a siren which is set up in three locations on the campus, next the blast emails were sent. The chief stated the drill received a passing grade. A written report will be presented to the President on Monday by the assessment team. A full drill will be conducted in the spring 2014.

COMMITTEE REPORTS

Academic Affairs and Faculty-Liaison Committee

Trustee Joyner-Fleming reported that the Academic Affairs and Faculty-Liaison Committee voted to recommend the Fall 2013 Graduates for approval.

*Trustee Corbitt moved, and it was seconded by Trustee Lott to approve the Fall 2013 Graduates. Vote: unanimously approved.*

Trustee Joyner-Fleming reported that the Academic Affairs and Faculty-Liaison Committee voted to recommend the CHE Report Alignment for approval.

*Trustee Corbitt moved, and it was seconded by Trustee Henegan to approve the CHE Report Alignment. Vote: unanimously approved.*

Athletics, Enrollment Management and Student Affairs Committee

Trustee Henegan reported that the Athletics, Enrollment Management and Student Affairs Committee voted to recommend the Tennis Courts Naming Rights for approval.

*Trustee Corbitt moved, and it was seconded by Trustee Joyner-Fleming to approve the Tennis Courts Naming Rights. Vote: unanimously approved.*

Institutional Advancement and Public Relations Committee

Trustee Henegan reported that the Institutional Advancement and Public Relations Committee voted to recommend the Board of Visitors Nomination of Attorney Emma Bennett-Williams for approval.

*Trustee Corbitt moved, and it was seconded by Trustee Joyner-Fleming to approve the Board of Visitors Nomination of Attorney Emma Bennett-Williams. Vote: unanimously approved.*

Research, Economic Development & 1890 Programs Committee

Trustee Nielsen reported that the Research, Economic Development & 1890 Programs Committee voted to recommend Signature Authority Policy & Time and Effort Reporting Policy for approval.
Trustee Henegan moved, and it was seconded by Trustee Ascue to approve Signature Authority Policy & Time and Effort Reporting Policy for approval. Vote: unanimously approved.

Executive/Audit Committee

Chairman Small reported that the Executive/Audit Committee voted to recommend 2014 Audit Plan for approval.

Trustee Waldrep moved, and it was seconded by Trustee Duncan to approve the 2014 Audit Plan for approval. Vote: unanimously approved.

EXECUTIVE SESSION

The Chair called for a motion to go into Executive Session to discuss a personnel matter; the motion was made by Trustee Duncan and seconded by Trustee Waldrep.

OPEN SESSION

The Chairman shared that no decisions or actions were taken in Executive Session.

ADJOURNMENT:

The Chairman asked for a motion to adjourn. Trustee Grant made the motion, seconded by Trustee Nielsen to close the meeting. Vote: unanimously approved.

The meeting adjourned at 2:49 PM.

Respectfully submitted,

Linda Edwards Duncan
Secretary

Eartha Mosley
Recorder

Attachments

1-Agenda
2-Minutes
3-President’s Report
4-Run, Hide and Fight Report