CALL TO ORDER:

Chairman Jonathan N. Pinson called the meeting to order at 9:05 A.M. The agenda was posted and the public notice was read. The agenda (Attachment 1) and supporting materials (Attachment 2) were previously circulated to the members. Trustee Corbitt delivered the Invocation. The roll was called and the following persons were present:

Members Present: Chairman Jonathan N. Pinson, Vice Chairman John H. Corbitt, Secretary Robert M. Nance, Trustees Mrs. Linda Edwards-Duncan, Dr. Jackie R. Epps, Dr. Gail Joyner-Fleming, Ms. Patricia B. Lott, Mr. Matthew T. Richardson, Dr. Walter L. Tobin, Mr. Robert L. Waldrep, Jr. and Mr. Maurice G. Washington.

Ex-Officios/Administrators: Ex-Officios: Dr. M. Evelyn Fields and Mrs. Kay Snider / Administrators: President Dr. George E. Cooper, Chief of Staff and General Counsel Atty. Edwin D. Givens, Executive Director to the Board Ms. Joyce Green, Vice President for Institutional Advancement Mr. Anthony Holloman, Vice President for Academic Affairs Dr. Joyce Blackwell, Vice President for Research, Economic Development and Public Service Dr. G. Dale Wesson, Vice President for Student Affairs Dr. Charles N. Smith, Vice President for Institutional Effectiveness Dr. Rita J. Teal, Athletics Director Mrs. Charlene Johnson, Vice President for Finance, Facilities and MIS Mr. John Smalls, Director of Public Relations Mrs. Erica Taylor, Executive Assistant to the President Mrs. Shondra Abraham, Administrative Assistant to the Board Ms. Eartha Mosley and Administrative Coordinator Mrs. Chrystel Rogers, as recorder.


OPEN SESSION:

Chairman Pinson welcomed everyone and asked President Cooper to make some introductions.

President George Cooper called on Mrs. Charlene Johnson who made some acknowledgments of coaches and players for this year. Mrs. Johnson presented Coaches Glad Bugariu and Sammy Burris as well as Sara Harris and Danielle Murphy, champions of the East Division of the Great West Conference. This year our women’s soccer team had the 7th highest GPA in the country of 312 Division I soccer programs.

Mrs. Johnson also presented Coaches Millicent Sylvan and Coach Donika Sutton and student athletes Shabree Roberson and Jarne Gleaton who was SC State’s volleyball most valuable player. These young ladies won the MEAC Volleyball Championship which has not been done in 20 years and they represented SC State in the Division I Championship.
Mrs. Johnson recognized three time returning Coach Buddy Pough for winning the MEAC championship for the 3rd consecutive year. Coach Pough’s players were unable to be present because of exams but they were recognized.

Adoption of Agenda

Chairman Pinson called for adoption of the agenda.

President Cooper asked to move the Update on Admissions Performance Assessment Report to be included as part of the President’s Report.

Trustee Washington asked that a discussion about the budget be added to the agenda.

Trustee Tobin stated he saw Academic Affairs Committee minutes but did not see any of the other committee minutes. Ms. Joyce Green stated that they only get Board minutes at this meeting and committee minutes at committee meetings.

Trustee Richardson asked to move the Approval of Minutes down to after the Executive Session, just before Adjournment.

Chair Pinson indicated that the budget report would be added under the Budget, Audit, Facilities and Grounds Committee’s report.

Trustee Corbitt moved, seconded by Trustee Washington, to approve the agenda as amended. Vote: unanimously approved.

Chairman’s Report

Chair Pinson extended congratulations to President Cooper and his staff members on SC State’s reaffirmation. He stated it is great to see that the University stayed focused and kept a major task at hand to get it completed so hats off to everybody who played a key role in that.

President’s Report

Chairman Pinson called on President Cooper to present his report. A copy of President Cooper’s presentation is attached (Attachment 3). He began by echoing the Chairman’s comments about SACS reaffirmation. He added this was an ongoing process and we are proud that SC State has been reaffirmed. This reaffirmation of accreditation is for a 10 year period of time. We still have additional work to do. There is a five year report that we must become engaged with now because there are some accountability measures that we have in our reaffirmation that we must move forward to in responding in five years. If we start now, it will be easier for us to move into this five year report as we look at mid-year assessment of where we are at SC State and how we respond. SC State can now implement the QEP which will begin in January and be fully implemented in June. SC State is emphasizing writing across the curriculum.

SC State’s current Strategic Plan takes us through September 30th of this year. A Strategic Planning Committee has been appointed. The Committee will gather background information by surveying
President Cooper is hopeful that the new Strategic Plan will have fewer goals and that they are integrated goals across the administrative units. Doing this, he believes we will do well in setting priorities and managing the University’s fiscal resources.

President Cooper reported that he was elected Chair of the Council of 1890 Universities as announced by the Association of Public and Land Grant Universities (APLU). It has a membership of 238 universities. It is the largest higher education lobbying group in Washington, DC. The Council of 1890 Universities is an advocacy for the historically Black land-grant institutions and as a result of his appointment he serves on the Board of Directors for APLU. They set up an advocacy agenda for higher education of all of the federal agencies that universities work with so it allows him to be privy to some of the changes in legislation and challenges that we collectively face in higher education.

President Cooper indicated that we met our budget for the first semester based on enrollment. We are making efforts to close out the fiscal year with a balanced budget even though we had significant shortfalls in state resources. President Cooper stated that there are some signals as the state budget is being developed for next year that SC State may have a 15% reduction and that we may not have the economic stimulus funds sustained. This means we may experience a $5.2 million reduction as we plan for next year. In order to get ready for that, President Cooper and his Cabinet are involved in conversations and looking at SC State’s current operating budget. A review of the academic programs, low enrollment majors and low productivity majors will be conducted. They will also look at other strategies for handling deferred maintenance, fundraising and generating release time for faculty with grants.

President Cooper indicated that Mr. Holloman reported at the committee meeting that SC State is on target for reaching our fundraising goals this year. He indicated that we raised $3 million, $2 million in restricted funds and $1 million in unrestricted funds. President Cooper passed out the most recent report (Attachment 4) showing that we have reached about half of our goal at this stage compared to last year.

President Cooper shared that Dr. Wesson indicated at the committee meeting that we are making progress toward our goal of $50 million annually by 2015 for research.

We are trying to stabilize and increase enrollment. Two additional recruiters are being hired. The 2011-2012 goal is to have 1,200 new and transfer students. We will be focused primarily on transfer students and we are beginning to brand our programs that are visible and we think we can use these programs to attract students to SC State.

President Cooper provided the following project updates. The University has executed a contract for upgrading our telephone system. The switch should be completed by July of next year. SC State had 16 bids come in for the Computer Science and Engineering Building. Those bids were opened on the 7th and a contract has been issued. We hope to start this project February 2011. Hodge Hall Annex (the Leroy Davis Building) should be on line in January 2011. We are trying to provide an opportunity for Board members to visit this facility at the February Board meeting. Also, funding has been obtained from Orangeburg County to pave the dirt road by University Village Apartments that goes to the entrance. They are in the process of working out the logistics to include it in the County’s paving schedule.
The Pedestrian Mall concept will be fully implemented starting January. Alerts have been circulated notifying students that parking will be behind Truth Hall.

President Cooper briefly discussed some improvements that were made in Campus Security. He stated that Fall Commencement will be held tomorrow, December 11th at 9 a.m. and hopes that the entire Board will be able to participate. Rick Wade, Senior Advisor to the Secretary of Commerce, will be our speaker. He also shared that the Founders Day activities will take place February 25 – 27, 2011.

The following reports were also presented as a part of the President’s Report.

**Update on the Financial and A-133 Compliance Audit**

President Cooper asked Mrs. Evelyn Anderson and Mr. Russell Coleman to come forward and give an update on the A-133 Audit.

Mrs. Evelyn Anderson introduced Mr. Russell Coleman, managing partner with Cherry, Bekaert & Holland, SC State’s external audit firm of choice. Mr. Coleman is here today at the completion of our Comprehensive Financial Audits including our audit and opinion on our financial statements and the A-133 compliance audit. The compliance audit is currently in the draft report stage and discussions with management on that report are ongoing. Mrs. Anderson stated that Mr. Coleman has met with all the necessary areas of management, the President and Internal Audit and is now prepared to give the Board an overview of those two items and answer any general questions. Mrs. Anderson turned it over to Mr. Coleman and he made the following comments.

He thanked the Trustees for placing trust in Cherry, Bekaert & Holland (CBH) and congratulated the University for achieving reaffirmation. He indicated that SC State engaged CBH to perform both a financial and compliance audit for the University for the year ending June 30, 2010. The audit was performed in accordance with Generally Accepted Auditing Standards (GAAS) issued by the American Institute of CPAs as well as Government Auditing Standards (GAS) issued by the Government Accountability Office. CBH tested compliance with the requirements of all the different grant agreements that SC State has with federal programs. In addition to considering all the inherit risks related to SC State’s financial statement amounts, they consider the risk that SC State may not have complied with the law or regulation with the financial statements. CBH evaluates which laws might apply and test those. CBH also test compliance with the laws and regulations of grant agreements related to federal programs. Because of the American Recovery and Reinvestment Act’s implementation, the scope of CBH’s audit for 2010 was greatly expanded. Their test extended over federal programs that were composed of 90% of all federal dollars that SC State expended in 2010. This year was a much more pervasive audit of SC State’s federal programs. GAAS as well as GAS requires CBH to consider a test for material misstatements that might have resulted from fraudulent acts.

CBH’s responsibilities are to audit the financial statements and report on the financial statements internal control of compliance. The financial statements that the Board have already been provided are management’s financial statements. Management drafted the financial statements. The only assistance that CBH provides is maybe providing come guidance on the applicability of generally accepted accounting principles. CBH does not draft the financial statements or the notes to the
financial statements. CBH only reports on the financial statements so this is an ideal audit situation with that respect. CBH is required to inform SC State about accounting estimates in the financial statements. They primarily include depreciation which is not a really sensitive estimate but it also includes the provision for bad debts on both student receivables as well as uncollectable grants receivables. CBH evaluates management’s assumptions and judgments in making those estimates. Mr. Coleman indicated that those estimates were fair and reasonable. CBH has to indicate if they proposed any audit adjustments that result from an error that management may have made. Mr. Coleman reported that they did not propose any adjustments as the result of an error that management made whether the adjustment was posted or not posted. There were no errors discovered in the course of the audit. Mr. Coleman believes that is significant and shows a substantial improvement with management moving forward. He thinks that is a positive reflection on management. Management provides CBH with a written representation that they have provided CBH all the information that they asked for, that they are responsible for the financial statements, that they have provided CBH with all the laws and regulations that the University has to comply with, and in the event there was noncompliance, they provided CBH with the information that was relative to that as well. With respect to internal controls, CBH did not note any material weaknesses in internal control. There were no matters that CBH discussed with management that are not being reported to the Board either in the report on the financial statements or here today.

Mr. Coleman reported that CBH’s report on financial statements is unqualified. There were no reservations, no exceptions and no limitations on the scope of CBH’s audit at all. In the reports that CBH is probably going to release in the next couple of days after approved by the audit committee, there was no material weaknesses identified. There was one significant deficiency that related to a matter that existed during the year but has subsequently been corrected. It relates to a discussion involving the Odyssey system, the system that works with Student Services and the Banner system being separate systems. In May of this year, the University quit using the Odyssey system so now their dealing with the same piece of information and that condition no longer exists but it did exist sometime during the year so CBH had to report that. In CBH’s report on compliance with the requirements related to all major programs, CBH’s opinion is expected to be an unqualified opinion with no mention of any instances of noncompliance. Mr. Coleman commented that this has been a year of significant improvement. He congratulated SC State on a very successful audit. Thank you.

Following Mr. Coleman’s presentation there was a question and answer session. President Cooper thanked Mr. Coleman for his presentation.

**Update on Admissions Performance Assessment Report - EquaTerra**

President Cooper called on Dr. Charles Smith for the report on the ongoing technology assessment. Dr. Smith asked Ms. Angelia Robinson and Mr. Clarence Moultrie of EquaTerra to come forward and present the Banner Upgrade Assessment Summary report (Attachment 5).

Ms. Robinson thanked the Board for allowing them to present the findings of the Banner assessment. She commended the University’s staff and leadership for being proactive in its approach looking at technology and how technology can be better leveraged to improve SC State. Ms. Robinson indicated that Mr. Clarence Moultrie worked with her on the project and Mr. Moultrie introduced himself.
Ms. Robinson and Mr. Moultrie presented an overview of the assessment which included four components: Project Overview, Summary of Priority Recommendations, Banner Upgrade Roadmap Deliverables and Project Critical Action Items. Ms. Robinson stated the Project Overview which contained discussions on the Project’s Purpose, Objective, Methodology and Team (Attachment 5, pages 3–8). Mr. Moultrie then presented the Summary of Priority Recommendations (Attachment 5, pages 9-16). Next, Ms. Robinson discussed the list of deliverables (Attachment 5, pages 17-28) that they completed that will help drive the University to the March 31st date. She stressed that time is of the essence (Attachment 5, pages 29). After the Christmas holidays, the University will have roughly two months to work on this upgrade and get individuals transitioned over and trained for the new version of Banner. Ms. Robinson and Mr. Moultrie shared the critical action items (Attachment 5, pages 30-32) and finally, Ms. Robinson presented the summary (Attachment 5, page 33).

**Update on the Consultation Engagement with Elliott Davis**

President Cooper indicated that on June 16, 2010, they received the Elliott Davis consultation report and what he has done to respond to these is appoint an Ombudsman committee to review and respond to the issues. The Chair of this committee is Mr. Anthony Holloman and we have had great assistance from Ms. Anderson in the process. President Cooper called on Mr. Holloman to give the update.

Mr. Holloman indicated that the Ombudsman committee consisted of himself, Mr. Smalls, Drs. Wesson, Smith, Blackwell, Teal and Mrs. Anderson. The committee looked at and evaluated the recommendations from the Elliott Davis report. The committee completed its initial task of composing a written resolution plan to ensure an effective and efficient grants and student receivables process moving forward. The resolution plan identified specific task assignments and delivery dates required for success. In summary, the problem as well as the solution is systematic in nature. The committee believes we have all the resources internally to solve our issues. The committee’s discussions acknowledged the underlying causes and practices that hindered effective and efficient receivable processes. Additionally, remedies were identified and designed to target gaps and process needs. Implementation of the resolution plan is underway. Policies and procedures related to deliverables are scheduled for the end of calendar year 2010. The committee members, after going through and looking at areas in their responsibilities, took the lead creating policies for their particular areas. Remedies related to technology improvements are scheduled by March 31, 2011. Results from grants related implementations will be seen immediately. Some student related results will be seen immediately while others will be more evident during the course of 2011-2012 academic year.

The committee looked at the areas that were responsible for the findings in the Elliot Davis report. The committee found the following needs: 1) Accountability, 2) Effective inter-departmental communication, 3) Policy & procedure development and implementation, 4) Enforcement of policy and compliance regulations to include support from senior management (President, Cabinet), 5) Technology training and support, 6) Banner IT essential implementation and integration, and 7) Banner 8 upgrade.

Mr. Holloman provided a summary of the issues and resolutions. For Grants Receivable, the issue is that many compliance oversight responsibilities naturally fitting for the Office of Sponsored Programs have over time been transferred to Finance under Grants and Contracts Accounting which has caused unclear roles and responsibilities for specific day to day tasks, compliance oversight and
non-compliance resolution and enforcement. The resolution is that the grants receivables findings will be resolved through addressing adequacy of policy and procedure and creating strictly defined roles and responsibilities among units involved in the total sponsored grants process. Grants and Contracts Accounting (GCA) will serve the University as accountants specific to grant transactions. This role is chiefly responsible for accounting for grant specific transactions within the general ledger. Self auditing practices will be performed within GCA to validate and ensure existence of documentation supporting transactions and account balances related to sponsored grants and contracts. Compliance oversight (fiscal and programmatic) will not be the responsibility of GCA. The Office of Sponsored Programs will serve as “Grant Administration”. Grant administration encompasses pre, post and award close management and compliance oversight. All programmatic and fiscal compliance oversight will be responsibility of OSP. The issue for Student Receivables is the findings related to student receivables included insufficient use of existing technology and lack of ownership and clearly defined policy and procedure. The lack of effective inter-departmental communication hinders a smooth process flow. The resolution is that the student receivables findings will be resolved through technology improvements and re-training, increased inter-departmental communication and adherence to established policy by minimizing management override. The pending Banner software upgrade will address many of the process flow related findings. Discussions regarding effective inter-departmental communication are ongoing. The student receivables process requires interactions between multiple divisions/departments; Finance (treasurer, controller, facilities), Student Services (enrollment, housing,) Academics (registrar). A listing of standard inter-departmental communications will be an outflow of this resolution process. Management override of policy and procedure related to registration and student enrollment goals must be discussed and resolved at the Cabinet level.

Mr. Holloman indicated that he would provide all of the new Trustees with a copy of the Elliott Davis report at the request of Trustee Epps. This concluded the President’s report.

Following the President’s report and aside from the agenda, the following matters were raised and addressed.

Trustee Tobin congratulated the President and staff on SACS as well as the President’s appointment to Chair the 1890 program. Trustee Tobin indicated that according to the June 27th minutes (page 20) they asked for a waiver requirement for the fulltime Director for 1890 and does not recall getting a full response to that. President Cooper indicated that they wrote the letter requesting that SC State be allowed to use our Vice President in that role; it was approved by the USDA to use release time for that to happen. President Cooper will share a copy of the approval with Trustee Tobin after the meeting to bring closure to that.

Trustee Lott stated we missed a golden opportunity when President Cooper was giving his report to give him a round of applause for being elected to the Chair. Everyone applauded him.

President Cooper shared copies of two reports with the Board: the Annual Report (Attachment 6) and the Academic Calendar (Attachment 7).

Trustee Joyner-Fleming asked about the plan that was supposed to be developed for raising funds for the Willie Jeffries Field. Mr. Holloman indicated that it was developed and that they would share that.
Trustee Washington asked if conversations are being had with the coaching staff about moving beyond just the first round of playoffs. SC State puts a lot of money in football and we have to move beyond just being MEAC champs and showing a better account of ourselves against opponents outside the MEAC. President Cooper stated yes. Chairman Pinson agreed we have to do better than first round. We have to recognize that it is a business model and evaluate where we go from here because we do not have the facilities that Division I schools have. Trustee Washington thinks we cannot continue to go year-to-year/season-to-season without putting measures in place addressing this.

**Standing Ad Hoc Committee Reports**

**Academic Affairs and Faculty-Liaison Committee**

Chairman Pinson indicated that the Academic Affairs Committee met on November 18, 2010 at 9:00A.M. Trustee Corbitt reported and presented the following items for action.

- Approval of New Programs

Trustee Corbitt was pleased to hear that the President was looking at some of the low productivity issues and some of our majors. He hopes to get that update at the next committee meeting. On the other hand, SC State wants to be a school of the 21st century. So, the committee recommends approval of the some new programs: 1) Master’s in Biorobotics and Biofabrication, 2) Master’s in Energy and the Environment and 3) Bachelor’s in Civil Engineering Technology with emphasis in Design. The information on these programs was previously distributed to the Trustees by mail and/or email (Attachment 2, pages 2-27). The Committee would like the Board to approve these majors. **Trustee Corbitt so moved, seconded by Trustee Edwards-Duncan. Chairman Pinson called for questions. There were no questions. Vote: unanimously approved.**

- Approval of December Commencement Graduates

Trustee Corbitt shared that the bylaws require the Board to approve graduates. The list of December 2010 candidates was previously distributed to the Trustees by mail and/or email (Attachment 2, pages 28-36). **Trustee Corbitt moved, seconded by Trustee Edwards-Duncan, to approve the list of December graduates for 2010 Fall Commencement. Chairman Pinson called for questions. There were no questions. Vote: unanimously approved.**

Trustee Corbitt informed Chair Pinson that they have some issues to discuss in Executive Session but otherwise that completed the Academic Affairs Committee report.

**Budget, Audit, Facilities and Grounds Committee**

- Pedestrian Bridge

Trustee Nance called on Mr. Smalls to give this report. Mr. Smalls reported that the committee met two weeks ago and approved to build a pedestrian bridge connecting University Village to the main
campus. The bridge will cost approximately $2.2 million. Orangeburg County Transportation Committee has agreed to allocate $1.1 million to SC State for this project. We have to find the other $1.1 million. This $1.1 million allocated by Orangeburg County allows us to start the planning process. Phase one is to get the planning approved which will be approximately $250,000. The University would like your approval to move forward with the planning process of the Pedestrian Bridge. If this is approved today, it will go the Commission on Higher Education in January and to the Budget and Control Board’s Review Committee in February. Then, we can start the planning process.

*Trustee Washington so moved, seconded by Trustee Waldrep. Chairman Pinson called for questions.*

Trustee Tobin stated that he read an article which indicated a student was injured so he thinks it is very appropriate. The article also mentioned that some facilities were being built in that area for students. Trustee Tobin asked if there were any plans to purchase that facility just as University Village was purchased. Mr. Smalls explained that University Village was purchased by the Real Estate Foundation. President Cooper indicated they have not had that conversation. Trustee Tobin said if there is a plan to purchase additional facilities, we should make sure they are up to code prior to the purchase.

Trustee Lott commented that at the committee meeting, she asked for information on the relationship between the administrators and faculty members. Mr. Smalls affirmed and stating that she asked him to provide how much of the savings came from administrators and how much came from faculty. He stated it was pretty much the same. There was a $2 million savings on personnel services; $1.3 million came from furloughs which everyone was subject to so it would be the same. Trustee Lott asked for the other part, the percentage of administrators and faculty. Mr. Smalls will provide.

*Chair Pinson called for the vote on the design of the Pedestrian Bridge. Vote: unanimously approved.*

- Budget

Chairman Pinson called on Trustee Washington since he requested a discussion on the budget.

Trustee Washington and Mr. Smalls had an in-depth regarding the Quarter Year Review. During this discussion period, Trustee Washington distributed to the Board a summary page that he created or had created. One of Trustee Washington’s concerns was that he did not see where Student Affairs’ would pick up their scholarship commitment for the spring semester. Mr. Smalls addressed this concern by stating that stimulus funds are not reported in this E&G report because it is federal dollars. Stimulus monies are how Student Affairs will honor their scholarship commitments for the spring. Mr. Smalls indicated that they could combine the E&G budget with the federal dollars to show what the total budget was for scholarships and what the expenditures are on the E&G side and the stimulus monies so you can follow closer.

Another concern of Trustee Washington was that tuition revenues must be 100% coming in for the spring semester because if we are off the mark it is going to impact the bottom line. Mr. Smalls stated that for the first time there is a $2.5 million surplus built into the budget. He stated that if we
run short on enrollment we have a cushion of $2.5 million that will be funneled down because it is not obligated. Mr. Smalls agreed that all of the revenues have to hit their mark in order to have the $2.5 million surplus. Trustee Washington emphasized the importance of running the tape on these numbers being provided so as a governing body they can properly track this process and collaborate with the President on what we should be doing next. Otherwise, we are going to hit our faculty and staff with furloughs in the 4th hour. We may have to trim salaries, trim personnel and implement a real hiring freeze as well as a list of other things. Any missed mark could throw this budget into a deficit. We should track the second quarter review against the first quarter review to ensure that we are holding the line. Mr. Smalls commented that they balanced the budget as reported. There are real responsibilities for the President and himself if they do not balance the budget. We are cutting back on expenditures. They look at this budget very closely. He reminded the Trustees that we have lost $14 million and that we have never incurred a year end deficit. They do not anticipate a year end deficit this year. Chairman Pinson commented that we got down to two recruiters which should have never happened; we have to recruit students and market the University to build our momentum. We are now headed back that way and in the next year or so, we should see an increase in our enrollment.

Trustee Washington asked Mr. Smalls to provide a report showing the break out of release time as well. Mr. Smalls stated that we are ahead of schedule on release time and we feel comfortable

Trustee Tobin indicated he does not know how release time is accounted for. He stated that he has a number of questions that he will put in writing i.e., how do you change the budget to an adjusted budget in the middle of the year? He commented that the situation we are in right now gets more and more important. We kind of glaze over this but this is critical.

Trustee Tobin raised concern about the $1.3 million that comes out of contracted services. He understands it is discretionary whether we put that money in the Advancement Foundation or into the operating budget which you do not do it unless the Board approves it. He pointed out that he saw it was added to our budget when we adjusted from $4.6 million to $4.3 million along with some other things i.e., release time. They need time to look at the whole piece.

Trustee Tobin stated that he is not satisfied with how he understands all of this and asked when Mr. Smalls holds the meetings before the Budget Committee meetings. Trustee Nance stated that he invited the Trustees to attend the meeting that he and Mr. Smalls have a couple days before the committee meeting to hash through these numbers if you want to go column by column. Chairman Pinson recommended that all the Trustees attend that meeting to go through the details that are important so when you get to the Committee and Board meeting we can move forward. Trustee Washington indicated that he tried to do that at the Committee Meeting but was told to hold that question for today.

In response to Trustee Tobin’s concern stated above about the $1.3 million, Mr. Smalls stated they did not change the budget; it was just a presentation change. But the adjustment that they did make was because after the Board approved the budget, the governor vetoed a number of items that adjusted the budget. The University had no options on that.

Trustee Washington also shared his concern about the $1.8 million that went to Academic Affairs since it appeared to have gone for salaries, wages and benefits as well as operating; is that a part of the restructuring? Mr. Smalls responded that once budgets are approved a Vice President has the
prerogative to reallocate. He does not know the details of that. They go through the budget division with justification for it if they have the resources but some may have come out of his budget. Trustee Washington’s point is that you adjust other division’s or department’s budgets to make up that increase on the Academic Affairs side. Mr. Smalls stated that is correct. Trustee Washington stated that was not in Academic Affairs department’s budget; what was that about? In a tight budget year, we are talking about increasing salaries to the tune of $1.8 million in a division. That is a change that should have been approved by the governing body. Mr. Smalls stated that they could provide the details. Trustee Washington stated no not the details but the recommendation should come before the governing body. The fact that one division disproportionately increased revenues over other divisions and whether or not that increase is the result of additional hires where salary obligation comes into play are issues that should come before the Board. Mr. Smalls stated if that is the direction the Board wants to go in that can be considered. Trustee Tobin thinks we need to be very careful about glossing over.

Trustee Lott asked if they could just set a time in January before the next committee meeting where all of these line by line items can be taken care of and everybody that really wants to know can be present so the Board can all be on the same page for the next meeting. Chairman Pinson assured the Board that a special meeting just to focus on finance will be scheduled for the beginning of next year. With that said, that concluded this Committee’s report.

Institutional Advancement, Marketing, Public Relations and Fundraising Committee

- Board of Visitors Vacancies

Chairman Pinson called on Trustee Richardson to give this report. Trustee Richardson stated the Board of Visitors is a critical part of the University and we have to make sure, as we are head into the next phase of what we are doing for Institutional Advancement, that we have an engaged and a full Board of Visitors that we can rely on and help us and the University move forward. He turned it over to Mr. Holloman for an update.

Mr. Holloman reported that presently we have nine vacancies, eight by appointment and one by their term ending and they selected not to stay on. Two new board members were added at the last meeting of the Board of Visitors. We have two recommendations from the Chair of the Board of Visitors and they will be forwarding the appropriate paperwork i.e., bios, credentials. At the last committee meeting, Trustee Richardson asked that the Board bring nominations to fill those vacancies. Trustee Richardson stated that these seats have been vacant so long that we are not going to stand on formality. He wants everyone to suggest nominees. Institutional Advancement will also be making suggestions. We have got to have good recommendations or we are going to take the recommendations from the Development Office. Trustee Joyner-Fleming asked if there were some written criteria. Trustee Richardson replied you have to look at the by-laws but there are no minimum qualifications. He indicated that this is an action item for Board members so give us the ones you brought today when we break for lunch and get us any others by the end of the year to Mr. Holloman.

Trustee Tobin indicated that there was an article written in the Wall Street Journal very critical of HBCUs and Dr. Harvey wrote a rebuttable. He mentioned SC State’s nuclear engineering program and large number of African-American generals in the world.
Chair Pinson asked for a motion to go into Executive Session.

EXECUTIVE SESSION:

_Trustee Corbitt moved, seconded by Trustee Lott, to go into executive session. Vote: unanimously approved._ President Cooper, Dr. Joyce Blackwell, Atty. Ed Givens and Ms. Joyce Green were asked to remain. The Boardroom was cleared and the Board went into executive session. During discussions, Mr. Leonard Kornegay was given the opportunity to address the Board about his personnel situation. Being that Trustee Joyner-Fleming served as his Dean during part of his tenure, she excused herself from that part of the Executive Session.

OPEN SESSION RECONVENED:

Chairman Pinson stated that open session was reconvening.

_Trustee Richardson moved, seconded by Trustee Washington, to approve Ms. Laruen Dawkins as a member of our Board of Visitors; they have all seen a biography and description of her education and professional activities and ask that they approve her. Chairman Pinson called for questions. There were no questions. Vote: unanimously approved._

_Trustee Corbitt moved that the Board award Mr. Rick Wade an honorary degree. Chairman Pinson called for a second. Trustee Epps seconded the motion. There were no questions. Votes were as follows: I’s – Trustees Pinson, Corbitt, Nance, Edwards-Duncan, Epps, Joyner-Fleming, Lott, Richardson, Tobin and Waldrep. Nay’s – Trustee Washington. Motion carried._

Approval of Minutes

The following sets of minutes were sent to the Board for review and were presented for approval:

- Called Board of Trustees, June 15, 2010
- Annual Retreat Board of Trustees, June 27-30, 2010
- Called Board of Trustees, July 1, 2010
- Board of Trustees, September 29, 2010
- Called Tele-conference Board of Trustees, November 4, 2010

Trustee Edwards-Duncan asked for the June 15th minutes to be corrected to show that she was present via telephone for that meeting.

Chairman Pinson asked if there were any other corrections or issues.

Trustee Epps stated yes and asked that the September 29th minutes be corrected on page 9, the fourth paragraph, line five, as follows: He contends that if SC State needs to strengthen academics, increase fundraising and accelerate progress.

Chairman Pinson asked if there were any other changes. There being none, he asked for a motion to adopt the minutes with these changes. _Trustee Corbitt so moved, seconded by Trustee Washington. Vote: unanimously approved._
Trustee Lott asked why the Board does not get the minutes for the committee meetings at the regular meeting. Ms. Green responded that is what we have always done. The minutes from one committee meeting to the next get approved by the committee at the next meeting. So, if you got a committee meeting from last committee, they would not have been approved by the committee yet. Trustee Corbitt added when the committees meet they have their own minutes. President Cooper asked if it would be appropriate to share a draft of the committee minutes. Trustee Nance stated he did not think so. Chairman Pinson stated that we are going to look at in January a couple of issues and try to address them and maybe we can add how we are getting the minutes.

Chairman Pinson thanked everybody again. It has been a long year but a great year. Again, he thanked the President, faculty and staff for helping get the University reaccredited. He wished everyone a Merry Christmas.

ADJOURNMENT:

Chairman Pinson called for a motion to adjourn. Trustee Corbitt so moved and it was seconded by Trustee Edwards-Duncan. Chair Pinson declared the meeting adjourned at 2:21 P.M.

All referenced attachments are made a permanent part of these minutes.

Respectfully submitted,

[Signature]
Robert M. Nance
Secretary of the Board of Trustees

[Signature]
Chrystel Rogers
Recorder

Attachments:
1 - Agenda
2 - Supporting Materials
3 - President’s Report to the Board of Trustees, December 10, 2010
4 - Private Giving Report 7/1/10 -12/9/10 versus 7/1/09 -12/9/09
5 - EquaTerra’s Banner Upgrade Assessment Summary, December 10, 2010
6 - SC State’s 2009-2010 Annual Report
7 - SC State’s 2010-2011 Special Events Calendar