



# COMMUNITY SERVICE RECORD

South Carolina State University  
300 College Street  
Orangeburg, South Carolina 29117

## STUDENT INFORMATION

Student Name: \_\_\_\_\_

Classification: \_\_\_\_\_

Number of hours of Community Service completed: \_\_\_\_\_

Type of Service or Work Done: \_\_\_\_\_

## SUPERVISOR'S INFORMATION

Supervisor's Name (Please print): \_\_\_\_\_

Supervisor's Title: \_\_\_\_\_

I certify that the above-named student performed the above described community service

Name of Organization: \_\_\_\_\_

**Note to Supervisor: Please rate the quality of service performed by the above-named student using the scales below. (5 being the highest; 1 being the lowest). Please circle your response.**

1. Student presented him/herself in an appropriate manner.

Poor 1    2    3    4    5    Outstanding

2. The student was on time and ready to work.

Poor 1    2    3    4    5    Outstanding

3. The student worked hard and stayed on task.

Poor 1    2    3    4    5    Outstanding

4. The overall level of service performed by this student.

Poor 1    2    3    4    5    Outstanding

Student Service Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_