



## Course Registration Via Bulldog Connection

Before you attempt to register, seek Advisement and the removal of Your Advisement Hold Flag which is **MANDATORY**. Your User Name and Password for Bulldog Connection is your personal identification for the system. Don't share it with others.

### Register BULLDOG CONNECTION

- \* Obtain Spring 2016 Alternate PIN from Advisor (Mandatory for all undergraduate students)
- \* Go to <https://luminis.scsu.edu/cp/home/displaylogin>
- \* If you are a first time user to the left click on "To retrieve your log in information, click here." Your login and password will be provided. Otherwise enter your login and password here.
- \* Your Registration tab will be visible
- \* Stroll down and click on "Add or Drop Classes" and select "Term"
- \* Enter Alternate Pin (must obtain pin from advisor)
- \* Under the "Add or Drop Classes, enter the 4-digit CRN Number in the appropriate Column.
- \* Click on "Submit Your Changes"

### Drop BULLDOG CONNECTION

- \* Obtain Fall 2016 Alternate PIN from Advisor (Mandatory for all undergraduate students)
- \* Go to <https://luminis.scsu.edu/cp/home/displaylogin>
- \* If you are a first time user to the left click on "To retrieve your log in information, click here." Your login and password will be provided. Otherwise enter your login and password here.
- \* Your Registration tab will be visible
- \* Stroll down and click on "Add or Drop Classes" and select "Term"
- \* Enter Alternate Pin (must obtain pin from advisor)
- \* Your list of classes will come up and there is a drop down box by each course. Select "Drop Via Web"
- \* Click on "Submit Your Changes"

**Note:** Students must obtain a new Alternate PIN from their Advisor at the beginning of each semester (Mandatory for all undergraduate students).

# Registration Completion Activities in Bulldog Connection

## Registration Completion Activities

Activity 1 – Review Important Financial Aid Information such as the FAFSA, Applying for Financial Aid, and the Financial Aid Checklists

Activity 2– Review the flashing “Important Announcement”

Activity 3 – Review “Account Detail for Term” (Bill)

Activity 4 – Apply payment via Financial Aid

Activity 5 – Pay Bill by Credit/Debit Card

Activity 6 – Sign up for “Tuition Payment Plan” if needed to make monthly installments

Activity 7 – Review Final Assessment to view the application of financial aid awards, scholarships, cash payments, etc. towards your Assessment/Bill

Activity 8 - Enroll or Waive Student Health Insurance

Activity 8 – Validate Enrollment  
**Special Note:** You must have a class schedule to validate your enrollment

## How to on Bulldog Connection

- 1) Login
- 2) Click on “Student Resources”
- 3) Scroll down to “Financial Aid”
- 4) Click on “General Financial Aid Information”

Go to [Bulldog Connection](#) Login Page

- 1) Login
- 2) Click on “Student Administrative Services”
- 3) Click on “Student & Financial Aid”
- 4) Click on “Student Account”
- 5) Click on “Account Detail for Term” and then “Submit” to view Assessment/Bill

- 1) Login
- 2) Click on “Student Administrative Services”
- 3) Click on “Student & Financial Aid”
- 4) Click on “Financial Award”
- 5) Click on “Award”
- 6) Click on “Award for Aid Year” and select current year
- 7) Read and click on “Terms and Conditions to apply Financial Aid towards Bill/Assessment

- 1) Login
- 2) Click on “Student Administrative Services”
- 3) Click on “Student & Financial Aid”
- 4) Click on “Student Account”
- 5) Click on “Statement and Payment History”
- 6) Click on “Credit Card Payment” at bottom of page

Go to [Bulldog Connection](#) Login Page  
Select [Tuition Pay Plan](#) under the “Important Announcement”

- 1) See steps in Activity 3

- 1) Login
- 2) Click on “Student Resources Tab
- 3) Scroll down to “Health Services”
- 4) Click on “here for information on Health Services
- 5) Click on “Mandatory Health Insurance”
- 6) Review “Enrollment” or “Waive” information on the second page

- 1) Login
- 2) Click on “Student Resources Tab
- 3) Scroll down to SC State Enrollment Validation
- 4) Click on “here to validate enrollment”