Course and University
Withdrawal Information

August 7    Last date to register without $200.00 fee penalty.
August 10   Classes begin. Drop/Add begins.
September 17 Last day for drop and add. Last day for 100% refund. If withdrawn from a
course or the University after this date, tuition will be charged.
Aug 18 – Sept 8 Last day for withdrawing from a course or the University without
academic penalty. If withdrawn from a course or the University during
this period, a grade of “W” will be awarded. Tuition Charges are incurred
during this period.
Sept. 9 – Oct. 20 If withdrawn from a course or the University during this period, a grade of
“WP” or “WF” will be awarded.
October 21   If withdrawn from a course or the University after this day, a grade of
“WF” will be awarded.

Student Registration Responsibilities

When a student is officially registered for a course, it is the student’s responsibility, not the
instructor, to officially withdraw from the course or the University. Failure to notify the University
before the end of the 100% refund period will result in the student being responsible for late fees and
charges. All students who fail to officially withdraw from a course or University are subject to the
Grading Policies outlined in the University Catalog.

It is the student’s responsibility to check all fees and validate enrollment via Bulldog Connection
and the University Catalog. A student is not officially registered until all fees are paid and enrollment
validated prior to the registration deadline.

When making a Registration Change, it is the student’s responsibility to ensure that the proper
form has been processed by the published deadlines on the Academic Calendar.

Should you decide not to attend a class or not come to school after you have officially completed Registration, you must drop the course on Bulldog Connection. To withdraw from the University, it is necessary to complete a University Withdrawal Form. These procedures should be followed even if you registered and
are unable to return.