

FEE REFUND POLICY

GENERAL ACADEMIC FEE (COLLEGE AND TUITION) REFUNDS

In the event of withdrawal from the University, reduction of course load, or withdrawal from courses, refunds may be granted to students in accordance with the refund schedule on file in the Treasurer's Office, 2nd Floor, Moss Hall. Academic refunds are prorated on the basis of the following schedule for the spring semester:

OFFICIAL WITHDRAWAL DATE	PERCENTAGE OF REFUND	LAST DATE TO RECEIVE REFUND LISTED
By this date within the first week of classes	100	January 19, 2016
By this date within the second week of classes	75	January 25, 2016
By this date within the third week of classes	50	February 1, 2016
By this date within the fourth week of classes	25	February 8, 2016

After the third week of classes, students withdrawing from the University under disciplinary action are ineligible for a refund.

LABORATORY FEES ARE NON-REFUNDABLE

Tuition charges paid from grants or loans are restored to those funds on the same prorated basis.

BOARD

A prorated portion of the fees paid for board will be refundable if a student officially withdraws from the University by January 20, 2016. Refunds will not be made for periods of less than one week.

ROOM RENT

Refundable only upon written approval of the Vice President for Student Affairs. Such written request must be received prior December 1, 2015 for the Spring Semester.

ROOM DEPOSIT

Refundable only if the University is unable to assign housing.

MEDICAL WITHDRAWALS

Students withdrawing for medical reasons during the first fourteen calendar days after the first day of class will be granted a full refund. Withdrawals on the fifteenth day and thereafter will be calculated based upon the above percentage rate.

ACCEPTANCE, ORIENTATION and GRADUATION FEES: NON-REFUNDABLE.

TITLE IV REFUNDS/RETURN OF FUNDS

If you are receiving financial aid from Title IV federal funds and you withdraw from the University under any circumstances, SC State will determine whether a refund or repayment is owed to the Title IV account. If a refund or repayment to the account is required, SC State will return funds according to the federal refund policy. The federal return policy requires that a portion of financial aid funds be returned to the appropriate program upon a recipient's withdrawal from the university. The amount to be returned is based on the percentage of enrollment completed for that term and the amount of financial aid assistance considered earned.

OTHER FEES

Not refundable, except in the instances where it can be shown that an error in such charges occurred. (Fees paid for traffic violations, library fines, athletic equipment, etc. are not refundable.)

PROCESS FOR REFUNDS

Fee adjustments due are computed from the date of official withdrawal from the University, official reduction of course load, official withdrawal from courses, or official withdrawal from housing. No refund due is guaranteed within 30 days after date of official withdrawal from University. No refund due is guaranteed to continuing student until 30 days after the first day of classes each term.

NOTE: The fees and expenses listed in this catalog are those in effect at the time of publication. They are subject to change at any time, by action of the South Carolina State University Board of Trustees or the South Carolina Legislature.