DIRECTED INDEPENDENT STUDY CONTRACT

Date: ______________________________

Special Requirements and Required Documents:

- Refer to Directed Independent Study policy in the University Catalog.
- An Independent Student Contract must be completed and approved prior to registering in an independent study course.
- Attach written justification for the independent study course.
- Attach course outline/syllabus to include basis for determining final grade.

Course & No. ________________________ Title _________________________________

Semester _________________________ School Year ______________________________

Names of ___________________________ and __________________________________

Instructor                                                                           Student and Campus Wide ID

Attest to the latter’s agreement to accomplish the requirements delineated in the numbered paragraphs below in meeting minimum expectations of ______________________ on an independent study basis.

(Course and Number)

1. Purchase (obtain), read and study designated sections (chapters) contained in the primary text listed for the course.

2. Read and study following materials designated by the instructor:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

3. Examinations (tests) will be administered at a location designated by the instructor on these dates indicated below:  (NOTE:  All examinations and/or tests must incorporate materials discussed in the primary course.  This may include examinations (tests) administered to students attending the regular class)

First Exam (test) ________________________________________________________

(Date) (Location)
Second Exam (test)  ________________________________________________________
(Date)           (Location)

Third Exam (test)  __________________________________________________________
(Date)           (Location)

4. The following Special requirements (term paper, abstracts, etc.) will be due on dates indicated:
   Brief description of requirement:  ___________________________________________
   Brief description of requirement:  ___________________________________________
   Brief description of requirement:  ___________________________________________

5. Scheduled meetings, discussions and/or conferences between the instructor and the student will be conducted on dates and at locations listed below.

   Date:  ___________________________   Location __ ________________________
   Date:  ___________________________   Location ___ _______________________
   Date:  ___________________________   Location ___ _______________________
   Date:  ___________________________   Location ___ _______________________
   Date:  ___________________________   Location ___ _______________________
   Date:  ___________________________   Location ___ _______________________

I certify that this student meets all requirements to take this course as an independent study.

_________________________________              ________________________________
Instructor’s Rank                                                               Minimum Required Cumulative GPA – 2.50

Approved:__________________/________            ________________________________
Chairperson/Date                                                               Classification (Junior, Senior, or Graduate Students Only)

Approved:__________________/________            ________________________________
Dean of School/Date                                                             Advisor

Approved:__________________/________
Vice President for Academic Affairs/Date

IMPORTANT NOTICE

This contract is not official unless an approved copy with all signatures, written justification and course syllabus are on file in the Registrar’s Office.