South Carolina State University
Supplemental Form for Parents/Spouse/Guardians

RESIDENCY

This form must be accompanied by the Residency Application Student Form. This form is to be completed by the parents, spouse, or guardian or any person having legal custody of any student or prospective student who is seeking to establish eligibility to pay the in-state rate on tuition and fees at South Carolina State University.

The questionnaire is to be completed by one of the following persons, as the situation requires: by the parent providing majority financial support; or by each parent if divorced/separated; by the student's legally appointed guardian; by the spouse if the student is married. Please note that Parental/Spouse/Guardian form is also required for students under the age of 24 in order to complete the application process. Please be advised that if guardianship or custodianship was created primarily for the purpose of conferring South Carolina domicile for tuition and fee purposes on such child or dependent person, it shall not be given consideration or recognition.

The form should be completed, signed, notarized and returned to the address below at least two weeks prior to registration for the semester or summer term for which the student is attempting to qualify to pay the in-state rate on tuition and fees. Determination of residency status will be made on the basis of the South Carolina Code of Laws and regulatory guidelines promulgated by the South Carolina Commission on Higher Education.

Return to: Registrar’s Office
South Carolina State University
300 College Street, NE
PO Box 8104
Orangeburg, South Carolina 29117

Please check one of the following:
☐ Continuing Student  ☐ Graduate Student  ☐ New Student

PERSONAL INFORMATION

The student or prospective student whose resident status is under consideration is ____________________________, who is hereinafter called "student".

1. Student’s BANNER ID Number ____________________________________________________________

2. Name of person answering questionnaire: __________________________________________________

3. Relationship to student: _____________________________________________________________

4. Legal basis for exercising custody of student (father, mother having custody by court decree, guardian, spouse, etc.) __________________________
   If custody awarded by court decree, provide a copy of such.

5. If parental custody, what is your marital status: __________________________________________

6. What is your present address (street, city and state)? ______________________________________
   Telephone Number: ___________________________ E-mail Address: __________________________

7. How long have you lived in the state listed in question 6 above? ____________________________

8. What do you consider to be your "permanent" home address? ________________________________

9. Do you have any intention at present of moving from your current address?  ☐ Yes  ☐ No
   If so, to what place? ________________________________________________________________

10. If not living at your "permanent" home address (question 6), do you intend to live there sometime in the future? __________________________

11. Are you a citizen or permanent resident of the United States?  ☐ Yes  ☐ No
   If not, what is your nationality? __________________________
(If you hold an Alien Registration Card (I-94) or visa, please attach a copy.)

12. Do you pay taxes on real estate in South Carolina? □ Yes □ No
   On personal property? □ Yes □ No

   List all real property you own in South Carolina: ____________________________________________

   Do you pay South Carolina Income Tax? □ Yes □ No
   If so, for how long? ____________________________________________

12. Do you own real estate in any state other than South Carolina? □ Yes □ No

   Do you claim homestead exemption in any state? □ Yes □ No
   Where? ____________________________________________

   Do you own or rent the home in which you are presently living? ____________________________________________

   Do you pay income tax to any state other than South Carolina? □ Yes □ No
   Which? ____________________________________________

13. Have you ever lived in South Carolina? □ Yes □ No

   If so, when? ____________________________________________

14. If you live in South Carolina, how long have you lived here? (Give dates) ____________________________________________

15. Has the student lived in South Carolina? ____________________________________________

EMPLOYMENT AND FINANCIAL DATA

16. What is your occupation? ____________________________________________

   Are you self employed? ____________________________________________
   If so, attach a copy of your South Carolina business license.

   If not, who is your employer? ____________________________________________

   Where do you practice your occupation? ____________________________________________

   Note: If you are employed full time in the State of South Carolina, please attach statement from your employer on company letterhead.

   Statement must: 1) verify full time employment; 2) specify number of hours worked per week; 3) state original date of employment in South Carolina; 4) specify length or term of employment; if indefinite, so state.

17. If in government or military service, do official records show you to be a resident of South Carolina for more than one-half of your enlistment? □ Yes □ No

   If in active military service provide a copy of your most current orders, Leave and Earning Statement, and Military Declaration of Domicile.

18. Do you maintain any bank accounts in South Carolina? □ Yes □ No

   If so where? ____________________________________________

19. Do you own any insurance policies with an insurance carrier in the State of South Carolina? □ Yes □ No

   If so, name of insurance company. ____________________________________________

MISCELLANEOUS DATA

20. Do you have a valid South Carolina Driver’s License? ____________________________________________

   If yes, attach a copy of your license.

   Do you own a Driver’s License from another state □ Yes □ No

   If yes, attach a copy.

21. List all vehicles owned and what state they are registered in: Attach a copy of your registration certificate for all vehicle(s) owned.

   Vehicle Make/Model                 State
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________
   ____________________________________________________________________________

22. Are you registered to vote? □ Yes □ No

   If so, where did you register? ____________________________________________

   Have you ever voted in South Carolina? □ Yes □ No

   When? ____________________________________________
Have you ever voted in another state? ☐ Yes ☐ No Where? __________________________ When? __________________________

(If you are registered to vote in South Carolina, please attach a copy of your voter registration card.)

23. Did the student qualify as a tax dependent on the Federal Income Tax Return you filed for the preceding tax year? ☐ Yes ☐ No

Tax Year ____________ Please attach a copy of that tax return to this questionnaire.

24. Will the student qualify as a tax dependent on the Federal Income Tax Return that you (Parent, Spouse) will file for the current year? ☐ Yes ☐ No Tax Year 20__________

Note: Submit a copy of the current year's tax return once it has been filed.

25. Please give any other information you consider relevant to the student's claim of residence.

____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

DECLARATION OF DOMICILE

(Declaration of Domicile to be completed only if parent/spouse/guardian is asserting domicile in South Carolina)

Domicile denotes your true, fixed and permanent home and place of habitation. It is the place where you intend to remain and to which you expect to return when you leave, without intending to establish domicile elsewhere.

Penalty: Willful misrepresentation of fact in an attempt to gain residency improperly may result in tuition and fees past due and unpaid to be charged, plus interest at the rate of eight percent (8%) per annum, plus a penalty in the amount of twenty-five (25%) of the non-resident tuition and fees for one semester.

(1) I ________________________________________________________________________________________ declare under oath:

(a) My birth date is _______________________________ (b) I established my domicile in South Carolina on ________________________

(c) I reside at ________________________________________________________________________________________________

(2) I have read the definition of domicile and the penalty prescribed for willful misrepresentation appearing above.

NOTARIZATION REQUIREMENT

STATE OF ____________________                           ________________________________
County of ____________________                                                                                 Signature of Parent/Spouse/Guardian
Subscribed before me this ________________________ day of ______________________________ , 20_______

_______________________________________________
Notary Public

My Commission Expires ____________________________

Notary Seal