Course and University Withdrawal Information

January 7  Last date to register without $200.00 fee penalty.

January 14  Classes begin. Drop/Add begins.

January 21  Last day for drop and add. Last day for 100% refund. If withdrawn from a course or the University after this date, tuition will be charged.

February 13  Last day for withdrawing from a course or the University without academic penalty. If withdrawn from a course or the University during this period, a grade of “W” will be awarded. Tuition Charges are incurred during this period.

Feb. 14 – Mar 19  If withdrawn from a course or the University during this period, a grade of “WP” or “WF” will be awarded.

March 20  If withdrawn from a course or the University after this day, a grade of “WF” will be awarded.

**Student Registration Responsibilities**

*When a student is officially registered for a course, it is the student’s responsibility, not the instructor, to officially withdraw from the course or the University.* Failure to notify the University before the end of the 100% refund period will result in the student being responsible for late fees and charges. All students who fail to officially withdraw from a course or University are subject to the Grading Policies outlined in the University Catalog.

*It is the student’s responsibility to check all fees and validate enrollment via Bulldog Connection and the University Catalog.* A student is not officially registered until all fees are paid and enrollment validated prior to the registration deadline.

*When making a Registration Change, it is the student’s responsibility to ensure that the proper form has been processed by the published deadlines on the Academic Calendar.*

Should you decide not to attend a class or not come to school after you have officially completed Registration, you must drop the course on Bulldog Connection. To withdraw from the University, it is necessary to complete a University Withdrawal Form. These procedures should be followed even if you registered and are unable to return.