

**SOUTH CAROLINA STATE UNIVERSITY
PERSONNEL POLICIES AND PROCEDURES MANUAL**

SECTION: Employee Relations	Section: VII
	Subject: E
SUBJECT: Smoke Free Policy	Effective: 08/01/08
	Established: 08/01/08

THE LANGUAGE USED IN THIS DOCUMENT DOES NOT CREATE AN EMPLOYMENT CONTRACT BETWEEN THE EMPLOYEE AND SOUTH CAROLINA STATE UNIVERSITY. THIS DOCUMENT DOES NOT CREATE ANY CONTRACTUAL RIGHTS OR ENTITLEMENTS. THE UNIVERSITY RESERVES THE RIGHT TO REVISE THE CONTENT OF THIS DOCUMENT, IN WHOLE OR IN PART. NO PROMISES OR ASSURANCES, WHETHER WRITTEN OR ORAL, WHICH ARE CONTRARY TO OR INCONSISTENT WITH THE TERMS OF THIS PARAGRAPH CREATE ANY CONTRACT OF EMPLOYMENT.

SMOKE FREE POLICY

According to the Surgeon General's Report of 2006, the Environmental Protection Agency of 1992, the South Carolina Clean Indoor Act of 1990, and the Federal Protection Children Act of 1994, tobacco use and exposure to secondhand smoke (environmental tobacco smoke) are hazardous to the health of human beings and therefore, South Carolina State University is committed to eliminating all risks of exposure to secondhand smoke by deeming its campus to be 100% smoke and tobacco free. This Policy covers all administrators, students, faculty, staff and visitors and includes all South Carolina State facilities, owned and/or leased regardless of location. More specifically, this policy will:

- A. Prohibit the sale of cigarettes or tobacco products by students, faculty, staff and visitors.
- B. Provide information on and access to cessation services prior to enactment of policy to allow smokers who wish to quit smoking an opportunity to adapt to this smoke-free policy.
- C. Prohibit smoking and use of all tobacco products in all South Carolina State owned or leased buildings, buildings on University owned land, all University vehicles and in designated outdoor areas including:
 - 1. Entrances, balconies, decks, patios and outside stairways to buildings and outdoor passageways to entrances, decks, patios and stairways;
 - 2. Within 25 feet of a building or an air intake unit/opening;
 - 3. Courtyards or other areas where air circulation may be impeded by architectural, landscaping or other barriers;
 - 4. Outdoor entry or service lines, such as for ticket purchases, event admissions, bus stops, ATMs, etc.;
 - 5. Outdoor seating areas on campus;

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6. Outdoor areas where there is fixed seating such as Oliver C. Dawson Bulldog Stadium, tennis courts, softball field, etc.; and
7. Areas that are reserved for events that do not have fixed seating but for which the sponsor determines that the interests of nonsmokers need to be protected, such as outdoor concerts, University receptions, etc.

ENFORCEMENT

Copies of this Smoke Free Policy will be included in all personnel policies, orientation material for new students, faculty and staff, contractual agreements for companies and individuals providing services to South Carolina State University and all recruitment materials.

Enforcement for the policy is the responsibility of each member of the South Carolina State University community. Administrators, faculty, staff and/or students are expected to enforce the policy for their facilities and/or sponsored activities.

Violations of this policy are covered by existing faculty and staff employment policies and student conduct regulations and as such will be responded to within the realm, responses and consequences allowed by those policies and procedures.