

For Use By OGA Only  
 G#: \_\_\_\_\_  
 BC: \_\_\_\_\_  
 BP: \_\_\_\_\_  
 BD: \_\_\_\_\_  
 Entered By: \_\_\_\_\_  
 Date: \_\_\_\_\_

**SOUTH CAROLINA STATE UNIVERSITY**

Budget Amendment for Index

Code \_\_\_\_\_

ORGANIZATIONAL \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

EXTENSION: \_\_\_\_\_

BUDGET AMENDMENT		EXTENSION:	
OBJECT	DESCRIPTION	Increase (Dr)	Decrease (Cr)
60100 Pool	Personnel Services	_____	_____
60170 Pool	Other Personnel Services	_____	_____
61300 Pool	Employer Contributions	_____	_____
70200 Pool	Contractual Services	_____	_____
70300 Pool	Supplies and Materials	_____	_____
70400 Pool	Fixed Charges, Dues and Contributions	_____	_____
70500 Pool	Travel	_____	_____
70600 Pool	Equipment (Capital) greater than \$5,000 each item	_____	_____
75000 Pool	Equipment (Non-Capital) less than \$5,000 each item	_____	_____
72800 Pool	Scholarships	_____	_____
_____		_____	_____
_____		_____	_____
TOTAL EXPENDITURE BUDGET AMENDMENT ( A and B must Equal)		_____	_____
		(A)	(B)

EXPLANATION OF REASON FOR AMENDMENT: \_\_\_\_\_

SIGNATURES REQUIRED FOR APPROVAL: \_\_\_\_\_

REQUESTOR OR INITATOR:

\_\_\_\_\_  
 SIGNATURE DATE

DEPT OR CHAIR SIGNATURE:

\_\_\_\_\_  
 SIGNATURE DATE

OFFICE OF SPONSORED PROGRAMS:

\_\_\_\_\_  
 SIGNATURE DATE

DIVISION OF ACADEMIC AFFAIRS:

\_\_\_\_\_  
 SIGNATURE DATE

DIVISION OF RESEARCH:

\_\_\_\_\_  
 SIGNATURE DATE

GRANTS & CONTRACT ACCOUNTING:

\_\_\_\_\_  
 SIGNATURE DATE