Financial Aid
Satisfactory Academic Progress
Appeal Application Instructions

Students who have been denied federal student aid due to unsatisfactory academic progress may appeal for reconsideration by submitting an appeals application to the Office of Financial Aid.

Students who have extenuating circumstances that contributed to their failure to meet satisfactory academic progress will be given an opportunity to appeal for reinstatement of financial aid. Reasons that may be acceptable for an appeal are: (1) serious illness or accident involving the student; (2) death, serious illness or accident of an immediate family member (parents, grandparents, brothers, sisters, spouse, or children of either the student or the student’s spouse); (3) additional hours accumulated as a result of transferring from another institution; (4) other extenuating circumstances as deemed acceptable by the Financial Aid Appeals Committee.

All appeal applications must be submitted to the Office of Financial Aid by **May 31st, June 30th, or July 31st for the fall term** or by **October 31st or November 30th for the spring term**. SCSU does not grant appeals for summer school.

The Financial Aid Appeals Committee will review the appeals application and, if necessary, schedule a hearing with the student.

How to apply for a financial aid appeal:

1. Complete the Financial Aid Satisfactory Academic Progress Appeal application online, print, sign and submit to the Office of Financial Aid at the address or fax # provided.

2. Submit the completed application and supporting documentation to the Office of Financial Aid by one of the three dates listed above for the fall term or one of the two dates listed above for the spring term. Note, if you are appealing the maximum time-frame or are working on your second undergraduate degree, you must also submit a copy of a degree audit and an academic plan signed by your academic advisor listing the actual courses remaining for degree completion. **It is the student’s responsibility to ensure that all documents are submitted to the Office of Financial Aid by the deadline.**

3. Complete the 2013-2014 Free Application for Federal Student Aid (FAFSA) form and list SCSU’s Title IV School Code “003446” in Step 6 of the FAFSA and submit it to U.S. Department of Education for processing prior to submitting your financial aid appeal application.

4. Submit, if necessary, an appeal to the Academic Review Committee for readmission to the University.

Notification of the appeal decision is sent in an email to the student’s SC State email address. Emails are sent within 10 business day of the Financial Aid Appeals Committee decision. Additionally, appeal statuses are updated and viewable on Bulldogs Connection. **The decision of the Financial Aid Appeal Committee is final and cannot be appealed.**

Mail complete application and supporting documents to:
South Carolina State University
Office of Financial Aid
Attn: Financial Aid Appeals Committee
300 College Street, N.E., P.O. Box 7386
Orangeburg, SC 29117-0001

(803)-536-7067 (Telephone)                                                                                  (803) 536-8420 (Fax)