

SCSU FIRE SAFETY REPORT FOR CAMPUS HOUSING

This report contains information related to fire safety in campus housing at South Carolina State University (SCSU), in accordance with the requirements of the Higher Education Opportunity Act of 2008. This report is created annually and published by the Fire Safety Division, relying on information provided by collaborative partners, including but not limited to, the SCSU Police Department, SCSU Housing and the City of Orangeburg public Safety.

The SCSU Police Department maintains the incident reporting log pertaining to campus incidents and responses. It is available at the Campus Police Department's Headquarters 24 hours a day, 7 days a week. For an up to date incident response report please contact the SCSU Police Department.

This report is based upon information for the period of January 1 through December 31, 2012

Fire Safety Systems – Residence Halls and Support Facilities

Battiste Hall

The Battiste Hall complex is a residence hall facility, comprised of one building having six floors. The rooms are connected by an open covered breezeway. The fire systems consist of a fire alarm, a sprinkler system, fire extinguishers and stand pipes. The fire alarm system is activated by smoke detectors located in common areas and pull stations throughout the building. The individual room smoke detectors are a standalone type only notifying the room occupants. The fire sprinkler system is located throughout the building on all floors and the standpipe connections are located near each stairwell on all floors. Currently the fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

Earle Hall

The Earle hall complex is a residential hall facility, comprised of one building having three floors. The fire systems consist of a fire alarm, fire extinguishers and a sprinkler system. The fire alarm system is activated by pull stations and smoke detectors located in the common areas and standalone smoke detectors are located in the living quarters. The sprinkler system and fire extinguishers are located throughout the building. Currently the fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

Hugine Suites

The Hugine Suites complex is a residence hall complex, comprised of fourteen buildings; addressed A-J with the A buildings labeled A-1, A-2 and A-3. All these buildings are three levels with a common open breezeway. The only exception to this is the A buildings which holds some office and leisure areas on the first floors but has an enclosed entrance area. In all buildings the fire systems consist of a fire alarm, a sprinkler system and fire extinguishers. The fire alarm system is activated by smoke detectors and pull

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stations throughout the building. The sprinkler system is located in all rooms and common areas. The exterior areas have a dry system. Currently the fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department. The fire extinguishers are located in the common areas of each floor.

Mays I

The Mays I complex is a residence hall, comprised of one building having three floors and a basement area. The fire systems consist of a fire alarm and fire extinguishers. The fire alarm consists of pull stations and standalone style smoke detectors throughout the building. The fire alarm is monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department. The fire extinguishers are located throughout the building.

Mays II

The Mays II complex is a residence hall facility, comprised of one building having six floors and a basement area. The fire systems consist of a fire alarm, fire extinguishers and standpipe connections. The fire alarm is activated by pull stations throughout the building, smoke detectors in the basement area and standalone smoke detectors located in each room. The fire extinguishers are located throughout the building and the standpipe connections are located near each stairwell entrance on each floor. Currently the fire alarm is monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

Mitchell Hall

The Mitchell Hall complex is a residential hall facility, comprised of one building having three floors. The fire systems consist of a fire alarm and fire extinguishers. The fire alarm is activated by pull stations and smoke detectors located in the common areas of the building and standalone style smoke detectors are located in the rooms. The fire extinguishers are located throughout the building. The fire alarm is monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

Truth Hall

The Truth Hall complex is a residential hall facility, comprised of one building having fourteen floors and a basement area. The fire systems consist of a fire alarm, suppression sprinklers, standpipe connections and fire extinguishers. The fire alarm system consists of pull stations and smoke detectors located in the common areas and standalone smoke detectors located in the living quarters. The sprinkler system is located throughout the building and two stand pipe connections are located on each floor opposite the stairwell entrance walls. The fire extinguishers are located throughout the building. Currently the fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

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University Village

The University Village Complex is a residential hall facility, comprised of eight buildings having three floors each and one building having one floor that serves as a recreation area. The fire systems consist of a fire alarm, a sprinkler system and fire extinguishers. The fire alarm is activated by pull stations and smoke detectors located in the common areas and standalone smoke detectors are located in each living area. The sprinkler system and fire extinguishers are located throughout the building. The fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

Williams Hall

The Williams Hall complex is a residence hall facility, comprised of one building having three floors. The fire systems consist of a fire alarm, standalone smoke detectors and fire extinguishers. The fire alarm system consists of pull stations throughout the building and is not monitored. Signage has been placed throughout the building notifying the occupants to “dial 911” in the event of a fire or emergency. The individual room detectors are standalone style. Fire extinguishers are placed throughout the building.

Brooks Infirmary

The Brooks Infirmary complex is a medical support facility, comprised of one building having a single floor. The fire systems consist of smoke detectors and fire extinguishers. The smoke detectors are the standalone style and located throughout the building. The fire extinguishers are located throughout the building.

Kirkland Student Center

The Kirkland Student Center is an assembly and recreational hall, comprised of one building having a single floor. The fire systems consist of standalone smoke detectors, kitchen hood suppression and fire extinguishers. The smoke detectors and fire extinguishers are located throughout the building. The kitchen hood suppression system is located in the restaurant kitchen area. The smoke detectors and hood suppression is a local system.

Washington Dining Hall

The Washington Dining Hall complex is a dining facility, comprised of one building having a single floor. The fire systems consist of a fire alarm, a sprinkler system, kitchen hood suppression and fire extinguishers. The fire alarm is activated by smoke detectors and pull stations located throughout the building. The hood suppression systems are located in the rear of the kitchen area. The sprinkler system and fire extinguishers are located throughout the building. Currently the fire alarm and sprinkler systems are monitored by a third party monitoring company that reports alarms to the City of Orangeburg Public Safety and the Campus Police Department.

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Fire Safety & Evacuation Procedures for Housing

The *"Fire Safety Manual"*, which is available on the SCSU Fire Safety webpage, discusses the DO's and Don'ts of fire safety. The *"Bulldog guide to Living"*, which is available through the Housing Office, also discusses safety measures and the fines associated with tampering with Life Safety equipment.

Fire

1. Do not panic and remain calm.
2. Remove persons in immediate danger of the fire. If not already closed, close the door to the room affected.
3. If the room is smoky, get on your hands and knees (or stomach) and crawl to the door.
4. Feel door knob, if it is hot do not open door, if it is cool then open the door slowly.
5. If the hallway is smoky, stay next to the wall and count the doors as you crawl to the exit.
6. Activate the nearest fire alarm pull station and call the Fire Department at 911. Give the location and kind of fire.
7. Calmly notify other occupants in the area.
8. Do not prop open doors to the exit stairways.
9. If possible, attempt to extinguish the fire with the fire extinguisher provided in your area.
10. Once out of the building, do not return to the building for any reason. All students and faculty should meet at a predetermined location.

NEVER USE THE ELEVATOR IN THE EVENT OF A FIRE, FIRE ALARM, OR ANY TYPE OF EMERGENCY SITUATION. THE POWER MAY FAIL AND THE OCCUPANTS CAN BECOME TRAPPED INSIDE.

Fire Drills

Fire drills in residence halls are conducted twice a semester per building. The first drill is conducted before 9PM during the week typically when the majority of the students are in a residence hall. This drill is also conducted within the first two weeks of the start of the semester. This drill is conducted unannounced by the Fire Marshal at random. Once the alarm is activated the event is timed. Once a time limit is reached or individuals stop exiting a building the building and rooms are then checked to make sure everyone has exited the building. If no one is found inside the building a brief discussion on fire safety and evacuation procedures is conducted with the members that exited. If an individual is found inside a building during an active alarm, their name and room number is documented. The individuals that did not exit are then counseled on the need to exit and fined \$200.00 towards their housing account. The second drill is conducted afterhours at random during the semester following the same guidelines.

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Persons Responsible to Receive/Report Occurrences

Students, staff, faculty and guest on campus that receives information of a fire occurrence, shall immediately report that information to the University Police Department. In the event that the fire is occurring now, 911 should be called immediately to make a report.

Fire Safety Education & Training Programs

Housing and the Fire Safety Division conduct annual training to include fire extinguisher usage, evacuation procedures, fire drills, emergency management and basic first response.

Plans for Future Improvements in Fire Safety

As of December 2012, Williams Hall is undergoing a renovation project that will include the installation of a new up to code fire alarm system.